



Shire of Ngaanyatjaraku
ON A JOURNEY

**Minutes of Ordinary Council Meeting
Held at Warburton
28th February 2018 at 1:00pm**

SHIRE OF NGAANYATJARRAKU
ORDINARY COUNCIL MEETING
28 February 2018

A G E N D A

1. **PRESENT**
2. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
3. **DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS**
4. **QUESTION TIME**
5. **PRESENTATIONS / PETITIONS / DEPUTATIONS**
6. **REPORTS BY THE CHIEF EXECUTIVE OFFICER**

Report No. 001-18	Accounts paid & payable
Report No. 002-18	Financial Reports for period ending 31 st January 2018
Report No. 003-18	Council Investments as at 19 th January 2017
Report No. 004-18	Corporate Business Plan 2017-2021
Report No. 005-18	Long Term Financial Plan 2017-2021
Report No. 006-18	Application of Overhead Recoveries
Report No. 007-18	NAMAF Phase 2
Report No. 008-18	Outback Way Upgrade Project – Funds Reallocation
Report No. 009-18	Administrative Compliance with LG Act 1995
Report No. 010-18	Warburton Roadhouse – Proposed Caravan Park extension
Report No. 011-18	RSPCA WA Media Coverage – dog health in Warburton

LATE ITEMS / MATTERS OF URGENT BUSINESS

MATTERS FOR THE INFORMATION OF MEMBERS

CLOSURE OF MEETING BY SHIRE PRESIDENT

**MINUTES OF ORDINARY COUNCIL MEETING
HELD ON 25th JANUARY 2017 AT 1:00PM (WST)
IN THE SHIRE OF NGAANYATJARRAKU MEETING ROOM**

The Shire President Cr J.D. McLean welcomed the Members and Officers to today's Council meeting and declared it open at 1:01pm.

PRESENT Cr. J.D. McLean (President)
Cr. P. Thomas (Deputy President)
Cr. B. Thomas
Cr. L. West
Cr. A. Bates
Cr. A. Jones

Mr. Chris Paget - Chief Executive Officer (via phone link)
Mr. Geoff Handy – Finance & Administration Coordinator

APOLOGIES

Councillors D. Frazer and J. Frazer

QUESTION TIME

No questions

DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS

Nil

CONFIRMATION OF MINUTES

Ordinary Council Meeting 29th November 2017

MOVED Cr. Bates, seconded Cr. West, that the minutes of the Ordinary Council meeting held on 29th November 2017 be confirmed as a true and accurate record of the proceedings of those meetings.

CARRIED 6/0

REPORTS BY THE CHIEF EXECUTIVE OFFICER

REPORT NO: 001-18 TO: ORDINARY COUNCIL MEETING 28th FEBRUARY 2018
SUBJECT: ACCOUNTS PAID AND PAYABLE

AUTHORITY: FINANCIAL MANAGEMENT REGULATIONS 12 & 13

In accordance with Financial Management Regulations 12 & 13, a list of all accounts paid or payable shall be presented to Council (Refer to Accounts for Payment attached).

Council is requested to confirm the payment of accounts listed in the Accounts for Payment. (See attachments)

RECOMMENDATION

That Council payment of accounts amounting to \$1,754,032.78 for periods ending 30th November 2017, 31st December 2017 and 31st January 2018 be received and noted.

VOTING REQUIREMENTS

Simple majority

MOVED Cr. P. Thomas, seconded Cr. Jones, that the recommendation contained within report 001-18 be adopted.

#001-18

RESOLUTION:

That Council payment of accounts amounting to \$1,754,032.78 for periods ending 30th November 2017, 31st December 2017 and 31st January 2018 be received and noted.

CARRIED 6/0

SHIRE OF NGAANYATJARRAKU PAYMENTS LISTING - NOVEMBER 2017

1/11/2017	SHIRE PAYROLL	Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	-55100.41	05/17/18
1/11/2017	54 WA SUPER	WA SUPER Payroll deductions	-5456.8	05/17/18
1/11/2017	2038 NETWEALTH SUPER ACCELERATOR PERSONAL	NETWEALTH SUPER ACCELERATOR PERSONAL Payroll deductions	-425.97	05/17/18
1/11/2017	300 AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Payroll deductions	-686.22	05/17/18
1/11/2017	1085 LUCRF SUPER	LUCRF SUPER Superannuation contributions	-211.06	05/17/18
1/11/2017	1034 AUSTRALIAN SUPER	AUSTRALIAN SUPER Superannuation contributions	-61.38	05/17/18
1/11/2017	5 BT SUPER	BT SUPER Superannuation contributions	-149.05	05/17/18
1/11/2017	740 HOST PLUS	HOST PLUS Superannuation contributions	-285.53	05/17/18
1/11/2017	15 WESTPAC BANK	WESTPAC BANK Transaction fees - October 2017	-9	05/17/18
2/11/2017	2099 DEPT OF COMMERCE - BUILDING COMMISSION	DEPT OF COMMERCE - BUILDING COMMISSION Building Services Levy collections & remittance July and August 2017	-113.3	05/17/18
3/11/2017	357 COMMONWEALTH BANK OF AUSTRALIA	COMMONWEALTH BANK OF AUSTRALIA CBA Merchant & POS fees - Oct 2017	-997.41	05/17/18
6/11/2017	15 WESTPAC BANK	WESTPAC BANK Credit Card Trans - AFC G.Handy	-2065.08	07/17/18
15/11/2017	SHIRE PAYROLL	Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	-59827.49	05/17/18
15/11/2017	54 WA SUPER	WA SUPER Payroll deductions	-5800.6	05/17/18
15/11/2017	2038 NETWEALTH SUPER ACCELERATOR PERSONAL	NETWEALTH SUPER ACCELERATOR PERSONAL Payroll deductions	-425.97	05/17/18
15/11/2017	300 AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Payroll deductions	-686.22	05/17/18
15/11/2017	1085 LUCRF SUPER	LUCRF SUPER Superannuation contributions	-211.06	05/17/18
15/11/2017	1034 AUSTRALIAN SUPER	AUSTRALIAN SUPER Superannuation contributions	-61.38	05/17/18
15/11/2017	5 BT SUPER	BT SUPER Superannuation contributions	-162.6	05/17/18
15/11/2017	740 HOST PLUS	HOST PLUS Superannuation contributions	-290.36	05/17/18
17/11/2017	26 DAMIAN MCLEAN	DAMIAN MCLEAN 2017/18 annual Shire President allowance	-4000	05/17/18
17/11/2017	473 PRESTON THOMAS	PRESTON THOMAS 2017/18 Deputy Shire Pres allowance	-1000	05/17/18
20/11/2017	217 KEY FACTORS PTY LTD (BREAKAWAY)	KEY FACTORS PTY LTD (BREAKAWAY) Roadworks plant hire Great Central Road Major Project MRWA Shire boundary - on	-200582.25	05/17/18
20/11/2017	1050 CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Graders plant hire Great Central Road F+I	-86394	05/17/18
20/11/2017	50 TELSTRA CORPORATION LTD	TELSTRA CORPORATION LTD Phone & data charges - October 2017	-1815.22	05/17/18
20/11/2017	1015 BUNBURY TOYOTA	BUNBURY TOYOTA Carry out 50,000km service to Toyota Landcruiser 1EPI385	-495.68	05/17/18
20/11/2017	1077 CORE BUSINESS AUSTRALIA	CORE BUSINESS AUSTRALIA Claim 28 DCEO engagemnt/placement fees - K.Hannagan (October 2017)	-28832	05/17/18
21/11/2017	1503 Johnson Withers	Johnson Withers Professional legal fees relating to Newstart In Remote Communities' case with Australian Human Rights Commission	-11010.58	05/17/18
22/11/2017	50 TELSTRA CORPORATION LTD	TELSTRA CORPORATION LTD Telstra satellite mobile phone charges	-175	05/17/18
23/11/2017	698 CITY OF KALGOORLIE BOULDER	CITY OF KALGOORLIE BOULDER Member Council contribution to GVROC Regional Records Facility Service - 2nd contribution 17/18: 1	-8800	05/17/18
23/11/2017	726 DIPLOMAT MOTEL	DIPLOMAT MOTEL Accom YSM T. O'Brien 12+13 Nov 2017	-649	05/17/18
23/11/2017	221 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION WALGA Officers' training LG act overview 2nd Nov 2017	-13757.96	05/17/18
23/11/2017	21 DR ROBERT M IRVING	DR ROBERT M IRVING Locdefctin & ivomectin supplied for Shire dog health program	-1080	05/17/18
23/11/2017	61 WARRUNYINNA STORE	WARRUNYINNA STORE Fuel & supplies for Jameson depot	-626.58	05/17/18
23/11/2017	72 BLACKSTONE ENTERPRISES (STORE)	BLACKSTONE ENTERPRISES (STORE) Food+supplies B'Stone & Jameson Pgroup	-1970.74	05/17/18
23/11/2017	95 WARAKURNA STORE	WARAKURNA STORE Food supplies for IHHP Sept tour team	-187.1	05/17/18
23/11/2017	100 WANARN STORE	WANARN STORE 4WD battery for Shire rubbish truck - WNN	-250	05/17/18
23/11/2017	129 MCLEOD & CO	MCLEOD & CO Legal services - Shire delegations register	-489.83	05/17/18
23/11/2017	147 AUSTRALIA POST	AUSTRALIA POST Australia Post mail charges Oct 2017	-6.85	05/17/18
23/11/2017	155 NGAANYATJARRA COUNCIL	NGAANYATJARRA COUNCIL Electricity Jul-Sept 2017	-10520.19	05/17/18
23/11/2017	217 KEY FACTORS PTY LTD (BREAKAWAY)	KEY FACTORS PTY LTD (BREAKAWAY) Roadworks plant hire Great Central Road Major Project MRWA SLK433 boundary	-80807.1	05/17/18
23/11/2017	241 DESERT INN HOTEL	DESERT INN HOTEL Accom & meals Wks Foreman E.Brites	-307.5	05/17/18
23/11/2017	253 GLOBETROTTER CORPORATE TRAVEL	GLOBETROTTER CORPORATE TRAVEL Qantas airfares DCEO K.Hannagan 26 & 29 Nov 2017 + ticketing	-3174.33	05/17/18
23/11/2017	30 LEONORA ROADHOUSE	LEONORA ROADHOUSE Fuel - Shire vehicles 1EPU755+1GJT24	-281.34	05/17/18
23/11/2017	262 Mr C L PAGET	Mr C L PAGET Reimburse travel airfares for Paget Family as per CEO employment contract	-4565.9	05/17/18
23/11/2017	268 INDERVON PTY LTD	INDERVON PTY LTD Diesel - YSM Prado 1E2J460	-85.69	05/17/18
23/11/2017	293 JOHN THURTELL CONSULTING SERVICES	JOHN THURTELL CONSULTING SERVICES Professional fees - Approved Advisor role Shire of Ngaanyatjarraku 1st-31st Oct '17	-8800	05/17/18
23/11/2017	419 COMFORT INN MIDAS	COMFORT INN MIDAS Accom 15+16 Nov EHF50 M.Cooke	-435	05/17/18
23/11/2017	538 PERFECT COMPUTER SOLUTIONS PTY LTD	PERFECT COMPUTER SOLUTIONS PTY LTD Labour charges - Office365 migration on Shire network; deployment; TaskAlfa printer for Sy	-1997.5	05/17/18
23/11/2017	671 BROADWATER RESORT APARTMENTS	BROADWATER RESORT APARTMENTS Accom 3 May 2017 DCEO K.Hannagan	-190	05/17/18
23/11/2017	696 CHART AIR	CHART AIR Airfares & bags DCEO K.Hannagan AS-WBR return November 2017	-1411.2	05/17/18
23/11/2017	778 CENTRALIAN MOTORS	CENTRALIAN MOTORS Service - YSM Prado 1E2J460	-478.3	05/17/18
23/11/2017	785 IT VISION AUSTRALIA PTY LTD	IT VISION AUSTRALIA PTY LTD IT Vision monthly BPMS payroll, financial processing+rates service fee Oct 2017	-9545.07	05/17/18
23/11/2017	812 Mrs A L SHINKFIELD	Mrs A L SHINKFIELD Reimburse supplies for Playgroups	-275.22	05/17/18
23/11/2017	37 NATS	NATS 32x20kg buckets E2street asphalt+freight	-2491.06	05/17/18
23/11/2017	941 NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Supply & install replacement door lock cylinders on Resource centre office	-1879.22	05/17/18
23/11/2017	1014 AUSTRALIA'S GOLDEN OUTBACK	AUSTRALIA'S GOLDEN OUTBACK Shire of Ngku editorial 2018 Australia's Golden Outback Holiday Planner	-1675	05/17/18
23/11/2017	1019 THOMAS O'BRIEN	THOMAS O'BRIEN Reimb accomm & meals - YSM	-789.5	05/17/18
23/11/2017	1050 CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Grading plant Great Central Rd F+I works	-28798	05/17/18
23/11/2017	1071 HARTOP PTY LTD	HARTOP PTY LTD Servicing on Shire John Deere tractor at Warakurna depot	-689	05/17/18
23/11/2017	1102 Moore Stephens	Moore Stephens Assistance with COA setup - 2017/18 budget	-669.9	05/17/18
23/11/2017	1105 Phillip Swain	Phillip Swain Reimburse taxi fares & parking	-366.62	05/17/18
23/11/2017	2018 Laverton Supplies	Laverton Supplies Diesel EH cars KBC591L & 1EKV323 Vehicle storage KBC591L 24 days	-790.78	05/17/18
23/11/2017	2022 PAXON GROUP	PAXON GROUP SON4900 - preparation of financial s'tments and BAS for Sept 2017; attend meetings	-3071.75	05/17/18
23/11/2017	2026 JLB PHOTOS	JLB PHOTOS Install Foscam C2 wireless IP camera & hardware in Blackstone Playgroup	-388	05/17/18
23/11/2017	40 NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION)	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION) Rental of staff house Lot 154 Warburton *October 2017	-7101.23	05/17/18
23/11/2017	2037 RAYSON SANTA DE JESUS	RAYSON SANTA DE JESUS Reimb purchase of detergent for sports activities	-46.1	05/17/18
23/11/2017	51 TJUKAYIRLA ROADHOUSE	TJUKAYIRLA ROADHOUSE Diesel fuel EHF50 Navara 1EKV323	-108	05/17/18
23/11/2017	57 WARAKURNA ROADHOUSE	WARAKURNA ROADHOUSE Fortnightly cleaning - Shire Depot unit	-3740.36	05/17/18
23/11/2017	58 WARBURTON COMMUNITY INC	WARBURTON COMMUNITY INC 3 x painted art glass panels for Shire office Assorted paintings and art glass for Warta Shop stock	-7500	05/17/18
23/11/2017	59 WARBURTON ROADHOUSE	WARBURTON ROADHOUSE Diesel Toyota PC 1GJT24	-5568.38	05/17/18
23/11/2017	60 WARBURTON STORE	WARBURTON STORE Equipment for Environmental Health prog	-1273.45	05/17/18
27/11/2017	361 PIVOTEL SATELLITE PTY LTD	PIVOTEL SATELLITE PTY LTD Satphone charges November-Dec 2017	-400	05/17/18
28/11/2017	368 DEPT FOR PLANNING & INFRASTRUCTURE	DEPT FOR PLANNING & INFRASTRUCTURE DoT Agency transactions 130194-134803	-6420	05/17/18
29/11/2017	SHIRE PAYROLL	Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	-53911.97	05/17/18
29/11/2017	54 WA SUPER	WA SUPER Payroll deductions	-5449.95	05/17/18
29/11/2017	2038 NETWEALTH SUPER ACCELERATOR PERSONAL	NETWEALTH SUPER ACCELERATOR PERSONAL Payroll deductions	-425.97	05/17/18
29/11/2017	300 AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Payroll deductions	-686.22	05/17/18
29/11/2017	1085 LUCRF SUPER	LUCRF SUPER Superannuation contributions	-211.06	05/17/18
29/11/2017	1034 AUSTRALIAN SUPER	AUSTRALIAN SUPER Superannuation contributions	-61.38	05/17/18
29/11/2017	740 HOST PLUS	HOST PLUS Superannuation contributions	-284.33	05/17/18
29/11/2017	45 SHIRE OF NGAANYATJARRAKU	SHIRE OF NGAANYATJARRAKU Petty cash reimbursement - Warta Shop art & craft stock purchases for resale	-2470	05/17/18
30/11/2017	37 NATS	NATS Full detailing of Shire Prado 1EBO496	-2090.05	05/17/18
30/11/2017	57 WARAKURNA ROADHOUSE	WARAKURNA ROADHOUSE Diesel fuel rubbish truck 1DHR926	-110.2	05/17/18
30/11/2017	61 WARRUNYINNA STORE	WARRUNYINNA STORE Food & supplies for Jameson Playgroup	-530.45	05/17/18
30/11/2017	100 WANARN STORE	WANARN STORE 4WD battery for Shire rubbish truck - WNN (to replace stolen one)	-360	05/17/18
30/11/2017	217 KEY FACTORS PTY LTD (BREAKAWAY)	KEY FACTORS PTY LTD (BREAKAWAY) Roadworks plant hire Great Central Road Major Project SLK433 boundary-eastward	-83433.9	05/17/18
30/11/2017	538 PERFECT COMPUTER SOLUTIONS PTY LTD	PERFECT COMPUTER SOLUTIONS PTY LTD Software installation, resolve records management Synergy issue; monthly fee	-255	05/17/18
30/11/2017	941 NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Electrical repairs to Warakurna staff duplex unit B	-496.83	05/17/18
30/11/2017	1050 CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Grader plant hire Gt Central Road F+I work	-20570	05/17/18
30/11/2017	2035 MICHAEL COOKE	MICHAEL COOKE Reimburse meal expenses - Warakurna trachoma program workshops	-60.8	05/17/18

TOTAL \$863,198.68

SHIRE OF NGAANYATJARRAKU PAYMENTS LISTING - DECEMBER 2017

1/12/2017	15	WESTPAC BANK	WESTPAC BANK Transaction fees - November 2017	-12.06	17/18
4/12/2017	357	COMMONWEALTH BANK OF AUSTRALIA	COMMONWEALTH BANK OF AUSTRALIA CBA Merchant & POS fees - Nov 2017	-48.25	17/18
5/12/2017	15	WESTPAC BANK	WESTPAC BANK Credit Card Trans - CEO C. Paget	-4614.24	06/17/18
6/12/2017	4	A BATES	A BATES Council meeting fee 29th November 2017	-200.06	17/18
6/12/2017	45	SHIRE OF NGAANYATJARRAKU	SHIRE OF NGAANYATJARRAKU Warta Shop cash float - arts and crafts stock purchases/acquisitions for resale	-6790.06	17/18
6/12/2017	355	LALLA WEST	LALLA WEST Council meeting fee 29th November 2017	-200.06	17/18
6/12/2017	2049	DEBRA FRAZER	DEBRA FRAZER Council meeting fee 29th November 2017	-200.06	17/18
8/12/2017	15	WESTPAC BANK	WESTPAC BANK Credit Card Trans - CEO C. Paget	-3855.58	06/17/18
13/12/2017			Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	-57780.5	06/17/18
13/12/2017	54	WA SUPER	WA SUPER Payroll deductions	-5801.92	06/17/18
13/12/2017	300	AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Superannuation contributions	-686.22	06/17/18
13/12/2017	2038	NETWEALTH SUPER ACCELERATOR PERSONAL	NETWEALTH SUPER ACCELERATOR PERSONAL Payroll deductions	-425.97	06/17/18
13/12/2017	2050	Tasplan Super	Tasplan Super Superannuation contributions	-82.17	06/17/18
13/12/2017	1085	LUCRF SUPER	LUCRF SUPER Superannuation contributions	-211.06	06/17/18
13/12/2017	1034	AUSTRALIAN SUPER	AUSTRALIAN SUPER Superannuation contributions	-138.12	06/17/18
13/12/2017	1097	CBUS SUPERANNUATION	CBUS SUPERANNUATION Superannuation contributions	-51.8	06/17/18
13/12/2017	740	HOST PLUS	HOST PLUS Superannuation contributions	-291.56	06/17/18
21/12/2017	1077	CORE BUSINESS AUSTRALIA	CORE BUSINESS AUSTRALIA Claim 29 DCEO engagement+placement fees - K. Hannagan (November 2017)	-31883.34	06/17/18
22/12/2017	584	WA NEWS	WA NEWS Subscription fees The West Australian newspaper online to 6th Mar 2018	-72.06	17/18
27/12/2017			Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	-55173.62	06/17/18
27/12/2017	54	WA SUPER	WA SUPER Payroll deductions	-5347.51	06/17/18
27/12/2017	2038	NETWEALTH SUPER ACCELERATOR PERSONAL	NETWEALTH SUPER ACCELERATOR PERSONAL Superannuation contributions	-425.97	06/17/18
27/12/2017	300	AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Superannuation contributions	-686.22	06/17/18
27/12/2017	2050	Tasplan Super	Tasplan Super Superannuation contributions	-273.91	06/17/18
27/12/2017	1085	LUCRF SUPER	LUCRF SUPER Superannuation contributions	-211.06	06/17/18
27/12/2017	1034	AUSTRALIAN SUPER	AUSTRALIAN SUPER Superannuation contributions	-61.38	06/17/18
27/12/2017	5	BT SUPER	BT SUPER Superannuation contributions	-81.3	06/17/18
27/12/2017	1097	CBUS SUPERANNUATION	CBUS SUPERANNUATION Superannuation contributions	-44.8	06/17/18
27/12/2017	740	HOST PLUS	HOST PLUS Superannuation contributions	-196.29	06/17/18
27/12/2017	21	DR ROBERT M IRVING	DR ROBERT M IRVING Veterinary services - NG Lands comms visit November 2017	-15400.06	17/18
27/12/2017	255	MICROCOM PTY LTD T/A MetroCount	MICROCOM PTY LTD T/A MetroCount Supply 3 x RoadPod VT5900 traffic counter units plus accessories & software	-13183.5	06/17/18
27/12/2017	268	INDERVON PTY LTD	INDERVON PTY LTD Diesel - YSM Prado 1EJZ460	-84.66	06/17/18
27/12/2017	419	COMFORT INN MIDAS	COMFORT INN MIDAS Accom & meal 11 Dec J. Kerrison	-315.06	17/18
27/12/2017	538	PERFECT COMPUTER SOLUTIONS PTY LTD	PERFECT COMPUTER SOLUTIONS PTY LTD Setup new Synergy logins; resolve IP address & email issues	-935.06	17/18
27/12/2017	671	BROADWATER RESORT APARTMENTS	BROADWATER RESORT APARTMENTS Accom 26-29 Nov '17 DCEO K. Hannagan	-1005.06	17/18
27/12/2017	785	IT VISION AUSTRALIA PTY LTD	IT VISION AUSTRALIA PTY LTD IT Vision monthly BPM5 Payroll, financial	-11607.57	06/17/18
27/12/2017	812	Mrs A L SHINKFIELD	Mrs A L SHINKFIELD Reimburse internet costs - EYPC	-159.9	06/17/18
27/12/2017	830	ROWAN SHINKFIELD	ROWAN SHINKFIELD Installation/repairs of reticulation system at Warburton Early Years Centre	-725.06	17/18
27/12/2017	866	MODERN TEACHING AIDS	MODERN TEACHING AIDS Activity resources for Playgroup program	-821.52	06/17/18
27/12/2017	894	BUNNINGS GROUP LTD	BUNNINGS GROUP LTD Hardware & equipment for Environ Health prog	-394.89	06/17/18
27/12/2017	30	LEONORA ROADHOUSE	LEONORA ROADHOUSE Diesel fuel Youth Svs Prado 1EBO496	-136.89	06/17/18
27/12/2017	904	HARVEY NORMAN SUPERSTORE	HARVEY NORMAN SUPERSTORE Breville BCG600 coffee grinder for Kapi Cafe	-179.06	17/18
27/12/2017	941	NGAANYATJARRA COUNCIL REGIONAL HOUSING	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Carpentry - repairs to Lot 104 duplex west ceiling & manhole	-2271.18	06/17/18
27/12/2017	995	AUSIL (AUSTRALIAN SOCIETY FOR INDIGENEOUS LANGUAGES INC)	AUSIL (AUSTRALIAN SOCIETY FOR INDIGENEOUS LANGUAGES INC) Supply AusIL publications for resale in Warta Shop	-351.06	17/18
27/12/2017	1050	CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Grader hire for Warb-Blackstone RD F+I	-69938.06	17/18
27/12/2017	2008	MOORE STEPHENS (WA) Pty Ltd	MOORE STEPHENS (WA) Pty Ltd Preparation of financial statements for the year ending 30 June 2016	-8745.06	17/18
27/12/2017	2018	Laverton Supplies	Laverton Supplies EHO vehicle storage KBC591L - 26 days	-500.99	06/17/18
27/12/2017	2022	PAXON GROUP	PAXON GROUP SON4900 - preparation of financial statements and BAS for October 2017	-1815.06	17/18
27/12/2017	2026	JLB PHOTOS	JLB PHOTOS Foscam Cloud 7 day backup 1 yr fee	-79.06	17/18
27/12/2017	37	NATS	NATS Kelvinator wallmount aircon for Blackstone duplex unit west	-1505.28	06/17/18
27/12/2017	40	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION)	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION) Rental of staff house Lot 154 Warburton December 2017	-8015.76	06/17/18
27/12/2017	57	WARAKURNA ROADHOUSE	WARAKURNA ROADHOUSE Diesel Warakurna Youth PC 1DMW389	-447.44	06/17/18
27/12/2017	59	WARBURTON ROADHOUSE	WARBURTON ROADHOUSE Catering - WALGA EM training workshops	-7080.21	06/17/18
27/12/2017	60	WARBURTON STORE	WARBURTON STORE Supplies & equipment for Youth Program activities	-1682.14	06/17/18
27/12/2017	205	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LOCAL GOVERNMENT MANAGERS AUSTRALIA 2017-18 Council Corporate Membership LG Professionals WA	-1422.06	17/18
27/12/2017	217	KEY FACTORS PTY LTD (BREAKAWAY)	KEY FACTORS PTY LTD (BREAKAWAY) Roadworks plant hire Great Central Road Major Project MRWA SLK433 boundary	-246675.55	06/17/18
27/12/2017	368	DEPT FOR PLANNING & INFRASTRUCTURE	DEPT FOR PLANNING & INFRASTRUCTURE DoT Agency transaction 134804134809	-1710.55	06/17/18
27/12/2017	1102	Moore Stephens	Moore Stephens Progressive billing for Shire audit 2015/16 financial year as per audit agreement	-5221.22	06/17/18
27/12/2017	50	TELSTRA CORPORATION LTD	TELSTRA CORPORATION LTD Phone & data charges - November 2017	-1700.49	06/17/18
27/12/2017	559	WESTNET PTY LTD	WESTNET PTY LTD Annual charge for ng remote dial-up service - external to Shire office	-209.95	06/17/18

TOTAL \$580,165.49

SHIRE OF NGAANYATJARRAKU PAYMENTS LISTING - JANUARY 2018

02/01/2018	15	WESTPAC BANK Transaction fees - December 2017	-4.50	07	17/18
03/01/2018	357	COMMONWEALTH BANK OF AUSTRALIA CBA Merchant & POS fees - Dec 2017	-48.12	07	17/18
03/01/2018	15	WESTPAC BANK Credit Card Trans - CEO C. Paget	-3183.21	07	17/18
09/01/2018	2028	MURRAY RIVER NORTH PTY LTD Progress claim #8 Warburton Early Years Centre extensions - practical completion	-16508.36	07	17/18
10/01/2018		Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	-49302.44	07	17/18
10/01/2018	54	WA SUPER Payroll deductions	-4488.04	07	17/18
10/01/2018	2038	NETWEALTH SUPER ACCELERATOR PERSONAL Superannuation contributions	-352.95	07	17/18
10/01/2018	300	AMP RETIREMENT SAVINGS ACCOUNT Superannuation contributions	-686.22	07	17/18
10/01/2018	2050	Tasplan Super Superannuation contributions	-273.91	07	17/18
10/01/2018	1085	LUCRF SUPER Superannuation contributions	-211.06	07	17/18
10/01/2018	833	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD Superannuation contributions	-199.50	07	17/18
10/01/2018	1034	AUSTRALIAN SUPER Superannuation contributions	-61.38	07	17/18
10/01/2018	5	BT SUPER Superannuation contributions	-176.15	07	17/18
10/01/2018	740	HOST PLUS Superannuation contributions	-185.44	07	17/18
10/01/2018	361	PIVOTEL SATELLITE PTY LTD Satellite phone charges - December 2017	-400.00	07	17/18
10/01/2018	4	A BATES Reimbursement of Local Govt election candidate nomination fee	-80.00	07	17/18
10/01/2018	50	TELSTRA CORPORATION LTD Phone & data charges - December 2017	-1826.47	07	17/18
10/01/2018	354	BEVERLEY THOMAS Reimbursement of Local Govt election candidate nomination fee	-80.00	07	17/18
10/01/2018	1064	ANDREW JONES Reimbursement of Local Govt election candidate nomination fee	-80.00	07	17/18
10/01/2018	2049	DEBRA FRAZER Reimbursement of Local Govt election candidate nomination fee	-80.00	07	17/18
18/01/2018	2051	HEALTHCARE IMAGING Medical services rendered - John Dillion (ultrasound - Workers Comp claim)	-1207.00	07	17/18
18/01/2018	30	LEONORA ROADHOUSE Diesel fuel MWS Toyota 1EKC611	-105.35	07	17/18
18/01/2018	941	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Repair/replace ceiling panels in Warburton Early Years Centre following break-in	-3872.00	07	17/18
18/01/2018	1050	CARDINAL CONTRACTORS PTY LTD Grader plant hire Great Central Road F+	-28798.00	07	17/18
18/01/2018	1077	CORE BUSINESS AUSTRALIA Claim 19 DCEO engagement+placement fees - Kevin Hannagan (Dec 2017)	-9900.00	07	17/18
18/01/2018	1103	Marshall Smith Reimburse fuel & accomm charges for Marshall Smith relocation	-715.30	07	17/18
18/01/2018	2018	Laverton Supplies Diesel fuel PEHO Toyota KBC591L	-146.31	07	17/18
18/01/2018	147	AUSTRALIA POST Australia Post charges December 2017	-54.92	07	17/18
18/01/2018	217	KEY FACTORS PTY LTD (BREAKAWAY) Roadworks plant hire Great Central Road Major Project MRWA Shire boundary - e/w	-84977.20	07	17/18
18/01/2018	253	GLOBETROTTER CORPORATE TRAVEL Qantas airfare MEL-ASP rtn K. Hannagan 2 Jan & 3 Feb 2018 + ticketing	-2135.26	07	17/18
18/01/2018	425	P.A. SEVERIN & CO Diesel fuel Admin Prado 1EPU755	-167.77	07	17/18
18/01/2018	538	PERFECT COMPUTER SOLUTIONS PTY LTD Monthly fee - email monitoring & site DRO	-85.00	07	17/18
18/01/2018	719	CITY OF LIGHTS VIDEO & MULTIMEDIA PRODUCTIONS Hosting of Shire website 1Jan to 30 Jun '18 incl. storage, Joomla security+extrn updates	-396.00	07	17/18
18/01/2018	726	DIPLOMAT MOTEL Accom YSRO K. Weidman 5th Jan 2018	-295.10	07	17/18
18/01/2018	785	IT VISION AUSTRALIA PTY LTD IT Vision monthly BPMS payroll, financial processing + rates service fee Dec 2017	-9545.07	07	17/18
24/01/2018		Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	-53489.49	07	17/18
24/01/2018	54	WA SUPER Payroll deductions	-4901.97	07	17/18
24/01/2018	300	AMP RETIREMENT SAVINGS ACCOUNT Superannuation contributions	-686.22	07	17/18
24/01/2018	740	HOST PLUS Superannuation contributions	-636.44	07	17/18
24/01/2018	2038	NETWEALTH SUPER ACCELERATOR PERSONAL Superannuation contributions	-231.24	07	17/18
24/01/2018	2050	Tasplan Super Superannuation contributions	-273.91	07	17/18
24/01/2018	1085	LUCRF SUPER Superannuation contributions	-211.06	07	17/18
24/01/2018	1034	AUSTRALIAN SUPER Superannuation contributions	-61.38	07	17/18
24/01/2018	5	BT SUPER Superannuation contributions	-178.86	07	17/18
24/01/2018	1097	CBUS SUPERANNUATION Superannuation contributions	-89.59	07	17/18
25/01/2018	253	GLOBETROTTER CORPORATE TRAVEL Relocation costs W Warden	-280.50	07	17/18
25/01/2018	1037	N-COM PTY LTD TV Decoders for Warburton and Blackstone	-28279.92	07	17/18
25/01/2018	2018	Laverton Supplies Carparking EHO Vehicle	-280.00	07	17/18
31/01/2018	1086	REGIONAL DEVELOPMENT AUSTRALIA GOLDFIELDS ESPERANCE (RDAGE) Regional Sponsored Migration Scheme 1404 application fee - L. Franco Salazar	-440.00	07	17/18

TOTAL \$310,668.61

REPORT NO: 002-18 TO: ORDINARY COUNCIL MEETING 28th FEBRUARY 2018
SUBJECT: FINANCIAL STATEMENTS FOR THE PERIODS ENDED 31st JANUARY 2018

DATE:	28 February 2018
PROPONENT:	Shire of Ngaanyatjarraku
LOCATION:	Shire of Ngaanyatjarraku
AUTHOR:	Kevin Hannagan, Actg. Deputy CEO
RESPONSIBLE OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	FM.10
DISCLOSURE OF INTERESTS:	Nil

BACKGROUND

Council is to prepare monthly financial reports as required by the *Local Government (Financial Management Regulations) 1996*.

Council has resolved that details and explanations of the material variances reflected on the Statement of Financial Activity are provided as required by Local Government (Financial Management) Regulation 34(1) (d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of 10%. These materiality levels have been applied in the preparation of this report.

PURPOSE

For Council to receive the monthly financial reports for the period ending 30 November and 31st December 2017, and 31 January 2018.

NATURE OF COUNCIL'S ROLE IN THE MATTER

Regulator - enforce state legislation.

STATUTORY IMPLICATIONS

Local Government Act 1995, Section 6.4.

Local Government (Financial Management) Regulations 1996, Regulation 34.

POLICY IMPLICATIONS

No policy implications apply in the preparation of the report.

FINANCIAL IMPLICATIONS

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2016-2026

Goal 4, Our Leadership

Outcome 4.2, A capable and compliant local

RISK IMPLICATIONS

Strategic Risk: Failure to comply with legislative requirements leading to damage of reputation and/or financial loss.

COMMUNITY ENGAGEMENT

No community engagement is required.

COMMENTS

Comments in relation to budget to actual variances are included as notes in the Financial Report attached.

ATTACHMENTS

Attachment 1 - Monthly Financial Report for the period to 31 January 2018.

VOTING REQUIREMENT

Simple majority

OFFICER'S RECOMMENDATION

That Council receives the monthly financial reports to 31 January 2018.

MOVED Cr. P. Thomas, seconded Cr. West, that the recommendation contained within report 002-18 be adopted.

#002-18

RESOLUTION:

That Council receives the monthly financial reports to 31 January 2018.

CARRIED 6/0

REPORT NO: 003-18 TO: ORDINARY COUNCIL MEETING 28th FEBRUARY 2018
SUBJECT: COUNCIL INVESTMENTS AS AT 22nd FEBRUARY 2018

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term Authorised Investments

Council funds are to be invested with the following financial institutions.

- Major banks
- Bonds Issued by Government and/ or Government Authorities.

COUNCIL INVESTMENTS AS AT 22 FEBRUARY 2018

Institution	Amount Invested	Investment type	Assets Repl./Acq./Devp. Reserve Fund	Cultural Centre Reserve Fund	Municipal Account
Westpac Banking Corporation		Term deposit	\$840,059.34	\$6,677.40	
Westpac Banking Corporation		Operating a/c			\$2,456,607.28
TOTAL INVESTMENTS	\$3,303,344.02		\$840,059.34	\$6,677.40	\$2,456,607.28

RECOMMENDATION

That the report on Council investments as at 22nd February 2018 be received and noted.

VOTING REQUIREMENTS

Simple majority

MOVED Cr. West, seconded Cr. B. Thomas, that the recommendation contained within report 003-18 be adopted.

#003-18

RESOLUTION:

That the report on Council investments as at 22nd February 2018 be received and noted.

CARRIED 6/0

REPORT NO: 004-18 TO: ORDINARY COUNCIL MEETING 28th FEBRUARY 2018
SUBJECT: CORPORATE BUSINESS PLAN 2017-2021

DATE:	28 February 2018
PROPONENT:	Shire of Ngaanyatjarraku
LOCATION:	Shire of Ngaanyatjarraku
AUTHOR:	Kevin Hannagan, Actg. Deputy CEO
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	CM.13
DECLARATION OF INTERESTS:	Nil

PURPOSE

For Council to consider adopting the Corporate Business Plan, 2017 - 2021.

BACKGROUND

The Integrated Planning and Reporting Framework (IPR) is a nationally consistent approach to local government planning for service delivery. The main focus of IPR is to establish local priorities and link this information to operational functions.

The Corporate Business Plan (CBP) is the Council's 4-year planning document. It gives effect to the first four years of the Strategic Community Plan and is pivotal in ensuring that the medium-term commitments are both strategically aligned and affordable.

STATUTORY IMPLICATIONS

Local Government Act 1995

5.56. Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

19DA. Corporate business plans, requirements for (Act section 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —

- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
- (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
- (c) develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

STRATEGIC IMPLICATIONS

The Corporate Business Plan will help shape the services that the Shire of Ngaanyatjarraku will deliver over the next ten years. It is informed and driven by the content of the Strategic Community Plan, and in turn drive the content of informing strategies (i.e. Workforce Plan, Asset Management Plan and 10 year Long Term Financial Plan).

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Corporate Business Plan includes 'Strategies' and 'Key Performance Indicators' which will be delivered by the Shire. The Corporate business plan will reference and further details the "strategies" and key performance indicators detailed in the SCP, and includes a cost to achieve each one. These costs will be included in the 'Long Term Financial Plan' and annual budgets.

COMMUNITY ENGAGEMENT

The Shire of Ngaanyatjarraku used a variety of methods to collect community feedback as part of development of the various IPR plans; groups consulted during the preparation include:

- Residents;
- Ngaanyatjarra Land Council;
- Ngaanyatjarra Community Council;
- Community groups; and
- Local businesses.

The engagement was planned and delivered in accordance with the Department of Local Government and Communities (now DLGSC) Integrated Planning guidelines and consisting of workshops delivered in Shire communities as well as surveys and other methodology.

The engagement was delivered in accordance with International Association for Public Participation (IAP2) core values as referenced within IPR guidelines.

The Corporate Business Plan addresses the information gathered as part of the SCP process and does not require further consultation.

CONCLUSION/COMMENT

The 4 Year Corporate Business Plan (CBP) activates the community aspirations that have been identified in the 10 Year Strategic Community Plan (SCP). It sets the strategic priorities that will drive the operation of the local government over the short to medium term, taking consideration of the human resources, assets and financial capacity of the local government. The SCP and CBP are inter-related, as changes in the SCP can impact and require review and adjustment in the CBP.

The CBP ensures the integration of the following informing strategies:

- Long Term Financial Plan;
- Workforce Plan;
- Asset Management Plan;
- Service Plans; and
- Issue Specific Plans.

The CBP is a dynamic, living document that is reviewed annually and adjusted according to the minor and major review cycles of the SCP, as well as a result of any performance and internal or external issues that will have an impact in the near future.

ATTACHMENTS

Attachment 1 – Corporate Business Plan 2017 - 2021.

VOTING REQUIREMENTS

Absolute majority required

OFFICERS RECOMMENDATION

That Council:

1. adopts the attached Corporate Business Plan 2017 – 2021;
 2. commence the annual review of the Corporate Business Plan as part of the 2018/19 Budget formulation;
 3. requests the Chief Executive Officer to provide quarterly updates on progression of ‘Actions’ contained in the plan; and
 4. requests a copy of the Corporate Business Plan be posted on the Shire’s website.
-

MOVED Cr. Jones, seconded Cr. West, that the recommendation contained within report 004-18 be adopted.

#004-18

RESOLUTION:

That Council:

- 1. adopts the attached Corporate Business Plan 2017 – 2021;***
- 2. commence the annual review of the Corporate Business Plan as part of the 2018/19 Budget formulation;***
- 3. requests the Chief Executive Officer to provide quarterly updates on progression of ‘Actions’ contained in the plan; and***
- 4. requests a copy of the Corporate Business Plan be posted on the Shire’s website.***

CARRIED BY AN ABSOLUTE MAJORITY 6/0

REPORT NO: 005-18 **TO: ORDINARY COUNCIL MEETING 28th FEBRUARY 2018**
SUBJECT: LONG TERM FINANCIAL PLAN 2017-2021

DATE:	28 February 2018
PROPONENT:	Shire of Ngaanyatjarraku
LOCATION:	Shire of Ngaanyatjarraku
AUTHOR:	Kevin Hannagan, Actg. Deputy CEO
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	CM.13
DECLARATION OF INTERESTS:	Nil

PURPOSE

For Council to consider adopting the Long Term Financial Plan, 2017 - 2027.

BACKGROUND

The Integrated Planning and Reporting Framework (IPR) is a nationally consistent approach to local government planning for service delivery. The focus of IPR is to establish local priorities and link this information to operational functions.

The Long Term Financial Plan (LTFP) is a ten-year rolling plan that incorporates the four-year financial projections accompanying the Corporate Business Plan. It is a key tool for prioritisation and ensuring the financial sustainability of the local government. Annual Budgets are directly aligned to the Corporate Business Plan / LTFP.

STATUTORY IMPLICATIONS

Local Government Act 1995

5.56. Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

19DA. Corporate business plans, requirements for (Act section 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
 - (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
-

- (3) A corporate business plan for a district is to —
- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

STRATEGIC IMPLICATIONS

The Strategic Community Plan will help shape the services that the Shire of Ngaanyatjarraku will deliver over the next ten years. The LTFP underpins the Shire's financial capacity to implement the activities contained in the CBP.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Strategic Community Plan includes 'Strategies' and 'Key Performance Indicators' which will be delivered by the Shire. The Corporate business plan will reference and further detail these items and include a cost to achieve each one. These costs are included in the 'Long Term Financial Plan' and annual budgets.

COMMUNITY ENGAGEMENT

The Shire of Ngaanyatjarraku used a variety of methods to collect community feedback as part of development of the, Groups consulted during the preparation include:

- Residents;
- Ngaanyatjarra Land Council;
- Ngaanyatjarra Community Council;
- Community groups; and
- Local businesses.

The engagement was planned and delivered in accordance with the Department of Local Government and Communities Integrated Planning guidelines and consisting of workshops delivered in Shire communities as well as surveys and other methodology.

The engagement was delivered in accordance with International Association for Public Participation (IAP2) core values as referenced within IPR guidelines.

The LTFP underpins the Shire's financial capacity to implement the activities contained in the CBP.

CONCLUSION/COMMENT

The LTFP contains:

Assumptions

The LTFP identifies key assumptions such as demographic projections, rating base growth, consumer price index or local government cost index, interest rates and so on.

Significant Expenditure Implications of the IPR suite

Major capital and operational expenditure implications included in the IPR suite are included and specifically referenced in the LTFP.

Financial Strategies

The LTFP includes strategies regarding:

- Rating structure
- Fees and charges
- Alternative revenue sources
- Pursuit of grants
- Reserves
- Debt funding
- Asset disposal
- Investment policy

Sustainability Measures

The use of asset and financial ratios are key sustainability measures that can highlight where attention needs to focus in order to keep on track. Note that there are a number of mandatory ratios, however each local government is able to supplement these with other ratios.

Scenario Modelling and Sensitivity Testing

Scenario modelling is used to explore alternative futures (such as optimistic, conservative and worst case scenarios) to determine the level of flexibility in the LTFP, and sensitivity testing is used to ascertain the impact of variations in the key assumptions (such as CPI estimates, payroll, interest rates, recurrent grant funding).

Alignment with IPR suite

Activities to ensure alignment between the LTFP and other elements of the IPR suite include:

- Ensuring that key assumptions are common across the local government. For example, service delivery and finance areas should all be using the same development assumptions
- Incorporating detailed forecasts for the four years of the Corporate Business Plan, including asset management and workforce forecasts
- Ensuring long term financial implications are considered in proposals for new or enhanced services, projects and activities

ATTACHMENTS

Attachment 1 – Long Term Financial Plan 2017 - 2027.

VOTING REQUIREMENTS

Absolute majority required

OFFICER RECOMMENDATION

That Council:

1. adopts the attached Long Term Financial Plan 2017 – 2027;
2. commence the annual review of the Long Term Financial Plan as part of the 2018/19 Budget formulation;
3. requests a copy of the Corporate Business Plan be posted on the Shires website.

MOVED Cr. P. Thomas, seconded Cr. Bates, that the recommendation contained within report 005-18 be adopted.

#005-18

RESOLUTION:

That Council:

- 1. adopts the attached Long Term Financial Plan 2017 – 2027;*
- 2. commence the annual review of the Long Term Financial Plan as part of the 2018/19 Budget formulation;*
- 3. requests a copy of the Corporate Business Plan be posted on the Shires website.*

CARRIED BY AN ABSOLUTE MAJORITY 6/0

REPORT NO: 006-18 **TO: ORDINARY COUNCIL MEETING 28th FEBRUARY 2018**
SUBJECT: APPLICATION OF OVERHEAD RECOVERIES

DATE:	28 February 2018
PROPONENT:	Shire of Ngaanyatjarraku
LOCATION:	Shire of Ngaanyatjarraku
AUTHOR:	Kevin Hannagan, Actg. Deputy Chief Executive Officer
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	FM.05
DECLARATION OF	Nil

PURPOSE

For Council to be advised of changes to Shire Accounting procedures in relation to the distribution of Administration Overheads.

BACKGROUND

The Shire is required to allocate its Administrations Overhead costs back to the various Programs / Functions across the organisation. This report advises of a change to the practice of only allocating costs back to Operating Programs / Functions and not applying costs against Capital Works Programs / Functions.

STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations 1996:

- 5A. Local governments to comply with Australian Accounting Standards
- 5. CEO's duties as to financial management

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The application of all Administrations Overheads to Operating Programs / Functions results in the Shire funding these costs 100% from its Financial Assistance Grants (General). Whereas it is common accounting practice to allocate a proportion of these costs against Capital Works Programs.

In developing the Shire's first Long Term Financial Plan it became evident that if the Shire were to continue its previous practice the Shire would not be financially sustainable in the longer term as its Operating Grants were funding overheads for Capital Works.

As the majority of the Shires Capital Works program is funded by other government grants a proportion of the overheads should be funded by these grants.

The impact of this change is that for the 2017/18 Financial Year approximately \$850,000 of overheads will no longer be funded by the Shire's FAGs (General) Grant but will be funded by other Grants such as Roads to Recovery, Main Roads Regional Roads Group, Federal / State Special Assistance (AAR) and Outback Highway.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Goal 4, Our Leadership

Outcome 4.2, A capable and compliant local government

COMMUNITY CONSULTATION

Community consultation is not required.

COMMENT

This change in accounting practice will more appropriately reflect the true cost of Capital works projects and contribute to the long term financial sustainability of the Shire as identified in the Shire's Long Term Financial Plan report contained elsewhere in the Council Agenda.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council notes the above report advising of a change to the Shire's Accounting Practices for allocation of Administration Overheads.

MOVED Cr. Bates, seconded Cr. B. Thomas, that the recommendation contained within report 006-18 be adopted.

#006-18

RESOLUTION:

That Council notes the above report advising of a change to the Shire's Accounting Practices for allocation of Administration Overheads.

CARRIED 6/0

REPORT NO: 007-18 TO: ORDINARY COUNCIL MEETING 28th FEBRUARY 2018
SUBJECT: NATIONAL ASSET MANAGEMENT ASSESSMENT FRAMEWORK (NAMAF)
– PHASE 2

DATE:	28 February 2018
PROPONENT:	Shire of Ngaanyatjarraku
LOCATION:	Shire of Ngaanyatjarraku
AUTHOR:	Kevin Hannagan, Actg Deputy CEO
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	CM.14
DECLARATION OF INTERESTS:	Nil

PURPOSE

For Council to consider progress and compliance with the Department for Local Government's NAMAF project.

BACKGROUND

The Department of Local Government Sport & Cultural Industries (DLGSC) has identified a number of challenges that face local governments in relation to asset management:

- data knowledge;
- data management;
- staff capacity; and
- difficulties integrating data across the suite of Integrated Planning and Reporting plans.

The Shire of Ngaanyatjarraku (the Shire) is being assisted by the DLGSC (who have engaged GHD), with funding from the Royalties for Regions Country Local Government Fund, to improve:

- its asset management capability;
- effectively addressing the asset renewal gap; and
- how Councils manage their assets, maintain them and plan for their replacement as it impacts on local government operations and services to the community.

STATUTORY IMPLICATIONS

Council's minimum obligations relating to planning for the future (IPR) are listed in S5.56 (1) of the Local Government Act 1995.

POLICY IMPLICATIONS

The NAMAF is a separate plan and forms part of Councils suit of documents directly related to Asset Management including:

- Asset Management Policy;
- Asset Management Plan; and
- Asset Management procedures and guidelines.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan 2016-2026

Goal 4: Our Leadership, A strong voice representing the interest of the community

Outcome 4.2: A capable and compliant local government

COMMUNITY ENGAGEMENT

No community engagement is required.

CONCLUSION/COMMENT

The community relies on the Shire of Ngaanyatjarraku to deliver services. The Shire has finite resources and limited income streams that can be targeted to fund service delivery.

The Shire must ensure that service delivery is well targeted and aligns with the Community's aspirations identified via the development of the Strategic Community Plan.

To ensure that scarce resources are optimally allocated, it is important informed decisions are made when considering the acquisition, ongoing ownership, management and disposal of infrastructure assets. The Shire also needs to continuously consider whether it needs to provide and / or own assets in order to deliver services or whether it can simply facilitate the provision of the service by a third party, i.e. non asset ownership service delivery.

Through the National Asset Management Assessment Framework (NAMAF) project, the Shire has received training in asset management on the NAMAF purpose, process and report outcome under Phase 1 of the project. Further training in condition assessment techniques, processes and procedures was provided in Phase 2 of the project.

The NAMAF project has the potential to improve the financial sustainability of the Shire and improve the prospect of attracting assets and infrastructure funding in the future. A review of the Country Local Government Fund conducted in 2012 flagged that future fund investments in assets

and infrastructure may be directed only to those local governments that can demonstrate adequate asset management planning.

The NAMAF self-assessment process allows the Shire to reassess their achievements against each question over time and use the comparison graphs to map their progress year by year. An outcome of the Phase 1 project was the identification of roads as the asset type with the lowest level of confidence in data and information.

The scope of works under Phase 2 of the NAMAF project included training 2 staff in condition assessment techniques and processes, providing mentoring, support and assistance with completing the condition assessment of one class of assets (roads).

The aim of this process is to provide a formal process for using the information collected through condition assessment to inform the maintenance strategies and asset renewals, which would be used to update the Asset Management Plan (AMP) and the Long Term Financial Plan (LTFP).

The Shire's first LTFP has now been completed and is the subject of a separate report in this Council Agenda. The Shire's AMP has also been updated to reflect the Fair Value data captured in 2015 as part of the Shire's compliance with Fair Value legislation and to review the future maintenance and renewal expenditure to be included in the LTFP. The revised AMP is also the subject of a separate report in this Council Agenda.

Shire staff have also been working with RAMM Australia to update its database of asset information as this has not been done since 2004. The Shire has expended considerable funds since 2004 upgrading and renewing its' road network but as the database was not updated to reflect this the Shire has not received additional funding for future maintenance and renewal of these assets via increased Federal Government, Financial Assistance Grants (Roads) or R2R Funding.

Additionally, the sealing of Warakurna, Blackstone and Jameson town roads by the State Government were not updated in RAMM and the Shire has not received additional funding similar to above.

The Shires' RAMM database has now been updated to reflect these changes and it should receive additional funding commencing the 2018/19 financial year. The increase amount will not be known until the Grants Commission do their annual calculations and information is provided to Shire's in May / June 2018.

The Shire is also required to undertake a Fair Valuation of its road infrastructure as at 30 June 2018. This project will also include the Shire valuing the above-mentioned state government funded town roads for inclusion in the Shires' financial accounts.

The Shire will then be able to reconcile all its asset information from various sources e.g.:

- Financial Accounts (Balance Sheet)
 - Asset Register
 - RAMM Database (road assets), and
-

- Excel Spreadsheets (other assets).

This will be a significant achievement for the Shire as most small shires have struggled to reconcile financial information held by the accounting department with databases maintained by the engineering department.

ATTACHMENTS

Attachment 1 – National Asset Management Assessment Framework, Phase 2 report.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council notes the attached National Asset Management Assessment Framework, Phase 2 report and the Shires progress in compliance with the Department for Local Government Sport and Cultural Industries' project.

MOVED Cr. Bates, seconded Cr. P. Thomas, that the recommendation contained within report 007-18 be adopted.

#007-18

RESOLUTION:

That Council notes the attached National Asset Management Assessment Framework, Phase 2 report and the Shires progress in compliance with the Department for Local Government Sport and Cultural Industries' project.

CARRIED 6/0

REPORT NO: 008-18 TO: ORDINARY COUNCIL MEETING 28th FEBRUARY 2018
SUBJECT: OUTBACK WAY UPGRADE PROJECT – FUNDS REALLOCATION

PURPOSE

For Council to consider a proposal from Main Roads WA and the Shire of Laverton to reallocate 2017/18 financial year funds amounts on the Outback Way (Great Central Road) Upgrade Project 2017-2020.

BACKGROUND/COMMENT

Attached is a budget vs expenditure profile for the current \$22 million Outback Way Upgrade project. Total expenditure to date is \$8.3M, of which the Shire of Ngaanyatjarraku has claimed \$1.2M and Laverton \$7.1M to date. Laverton estimate they will upgrade and seal around 40km within their allocated \$11M budget all in 2017/18 financial year. This will leave them 10km short of their original target to reach the Shire of Laverton & Ngaanyatjarraku boundary.

The Shire of Laverton are prepared to seal to the Shire boundary at an additional estimated cost of \$3 million (based on current seal rate per km). A decision is required quickly so they can confirm plant and supply contracts.

Main Roads WA has no objections to the proposal if Councils agree to the scope and budget change. Clearly there are benefits of completing this work before demobilizing works crews and contactors back to Laverton.

The overall impact would be an increase in Laverton's overall component of the budget to \$14M and a reduction in Ngaanyatjarraku's allocation to \$8M. This would reduce the amount of work that our Shire could deliver against the original scope, however the proposal means that the current sealing works being completed by Laverton can be extended right to the boundary rather than there being intermittent sealed pavement sections and gravel sheeted 'gaps' on this end of the Great Central Road.

If agreed to, Main Roads would manage this on the Councils' behalf as a project variation through the PPR funding agreement it has with the Commonwealth.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The proposal represents a re-direction of the total funding mix of the project between the two Shires, and reduces the component for the Shire of Ngaanyatjarraku in the overall lifespan of the project.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2016-2026

Goal 4: Our Leadership, A strong voice representing the interest of the community

Outcome 4.2: A capable and compliant local government

COMMUNITY ENGAGEMENT

No community engagement is required.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council notes and endorses the proposal from MRWA and the Shire of Laverton to reallocate the funding.

MOVED Cr. West, seconded Cr. Bates, that the recommendation contained within report 002-17 be adopted.

#002-17

RESOLUTION:

That Council notes and endorses the proposal from MRWA and the Shire of Laverton to reallocate the funding.

CARRIED 6/0

REPORT NO: 009-18 **TO: ORDINARY COUNCIL MEETING 28th FEBRUARY 2018**
SUBJECT: ADMINISTRATIVE COMPLIANCE WITH THE LGA 1995

DATE:	28 February 2018
PROPONENT:	Shire of Ngaanyatjarraku
LOCATION:	Shire of Ngaanyatjarraku
AUTHOR:	Kevin Hannagan, Deputy Chief Executive Officer
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	CS.06
DECLARATION OF INTERESTS:	Nil

PURPOSE

For Council to consider the Monthly Report of outstanding actions to achieve administrative compliance with the Local Government Act 1995 and other projects / tasks.

BACKGROUND

The Minister for Local Government appointed an Approved Adviser to work with the Shire to meet the administrative requirements of the Local Government Act 1995. The Approved Advisers' Scope of Work is to "Undertake a review of the Shire's policies, systems and procedures to establish the level of compliance with the legislative provisions of the Local Government Act 1995". The Approved advisor has also requested that other important projects / tasks / actions involving operational matters also be added to the calendar.

STATUTORY IMPLICATIONS

Local Government Act 1995, various Sections.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The costs associated with the Approved Adviser are to be borne by Council, the Annual Budget takes this into account.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Goal 4, Our Leadership

Outcome 4.2, A capable and compliant local government

COMMUNITY CONSULTATION

Community consultation is not required.

COMMENT

Shire Staff have compiled for the Approved Adviser a list of tasks to be undertaken, commonly known as a Compliance / Action Calendar.

A copy of the list of tasks is attached for Councillors' information. Further monthly reports will be made to Council advising progress against the task 'due dates'.

The main remaining items outstanding to achieve compliance are the Audits for 2015/16 and 2016/17 Financial Years End.

ATTACHMENTS

Attachment 1 – Compliance Action List as at 25 February 2018

VOTING REQUIREMENT

Simple majority

OFFICER'S RECOMMENDATION

That Council notes the attached Compliance / Action Calendar and this Report.

Councillor McLean advised the Members that on 21st February Council had received notice from the Deputy Director General of the Department of Local Government, Sport and Cultural Industries (DLGSC) that he had authorised an inquiry into the Shire of Ngaanyatjarraku in accordance with section 8.3 of the *Local Government Act 1995*. The purpose of this inquiry is to support existing efforts to identify non-compliance by the Shire and rectification of same; the President stated that Council and management have committed fully to working with the Department to assist and resolve such matters as quickly as possible.

MOVED Cr. P. Thomas, seconded Cr. Jones, that the recommendation contained within report 009-18 be adopted.

#009-18

RESOLUTION:

That Council notes the attached Compliance / Action Calendar and this Report.

CARRIED 6/0

REPORT NO: 010-18 **TO: ORDINARY COUNCIL MEETING 28th FEBRUARY 2018**
SUBJECT: WARBURTON ROADHOUSE – PROPOSED CARAVAN PARK EXTENSION

APPLICANT: Ngaanyatjarra Construction and Maintenance Services

FILE: DB.02

DISCLOSURE OF INTEREST: None

AUTHOR: Phillip Swain

DATE: 23 February 2018

SIGNATURE:

Matters for Consideration

The purpose of this report is for Council to resolve to endorse the proposed extension to the Warburton Roadhouse Caravan Park area as outlined in Attachment A.

Background

In recent years, tourist numbers, particularly in the winter months when the “lands” have good weather, have been rising, with people making the journey to Uluru and the eastern states via the Great Central Road. There is no doubt that “Australia’s Longest Shortcut” is growing in popularity and this brings more tourist trade, commonly with camping equipment, camper trailers and caravans to Warburton.

On occasion, last winter the Caravan Park was full and temporary overflow areas were utilised in accordance with the current caravan park approval. Discussion with the operators, Ngaanyatjarra Council Members the Shire and Ngaanyatjarra Services staff have been of the general view that more permanent bays need to be made available at the Roadhouse for caravan and camping trade.

Comments

Following a series on consultations the current proposal was developed by Ngaanyatjarra Construction and Maintenance Services and includes and additional 15 Caravan Bays, and a grassed camping area to be for tent camping only.

The proposal can be developed in accordance with the current regulatory requirements as a caravan park and camping ground or a transit park. Whilst most travellers stay only one night and a transit park has marginally lower requirements, this limits the period of any stay to three (3) nights. There are already substantial facilities provided in reasonable proximity to the caravan park area and with the additional facilities proposed, the facility can be licensed as a caravan park and campground.

It is proposed that the approvals for the facility be managed by the Shire administration through the issuing of permits and the assessment of compliance with the various regulations once Council has given its endorsement to the proposed alterations and additions.

Statutory Environment

The Caravan Park is subject to current licensing under the Caravan and Camping Grounds Act and Regulations. The regulations include a series of statutory minimum standards that will have

to be met with any additions to the park. Additionally, any structures, including the proposed ablution block will be subject to Building Permit and compliance with the National Construction Code. The additional ablution block will also enable the facility to be brought into compliance with current disability access standards

Financial Implications

The Shire currently receives annual caravan park licence fees of \$200. Any building and health permits will be subject to the normal statutory fees and charges.

Voting requirement

Simple majority

Officer's Recommendation

That Council resolves to endorse the proposed extension of the caravan parking and camping facilities at the Warburton Roadhouse, as outlined in Attachment A to this report, subject to the following conditions;

1. The applicants obtaining a building permit for the construction of the new ablutions facilities;
2. The facility being constructed and licensed in accordance with the requirements of the Caravan and Camping Grounds Act 1995 and the Caravan and Camping Grounds Regulations 1997;
3. The disposal of all effluent from the new facilities to be approved in accordance with the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974.

MOVED Cr. B. Thomas, seconded Cr. Bates, that the recommendation contained within report 010-18 be adopted.

#010-18

RESOLUTION:

That Council resolves to endorse the proposed extension of the caravan parking and camping facilities at the Warburton Roadhouse, as outlined in Attachment A to this report, subject to the following conditions;

- 1. The applicants obtaining a building permit for the construction of the new ablutions facilities;*
- 2. The facility being constructed and licensed in accordance with the requirements of the Caravan and Camping Grounds Act 1995 and the Caravan and Camping Grounds Regulations 1997;*
- 3. The disposal of all effluent from the new facilities to be approved in accordance with the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974.*

CARRIED 6/0

REPORT NO: 011-18 TO: ORDINARY COUNCIL MEETING 28th FEBRUARY 2018
SUBJECT: RSPCA MEDIA COVERAGE – DOG HEALTH IN Warburton

APPLICANT: Shire of Ngaanyatjaraku

FILE:

DISCLOSURE OF INTEREST: None

AUTHOR: Phillip Swain

DATE: 17 February 2018

SIGNATURE:

Matters for Consideration

The purpose of this report is for Council to resolve to formally write to the RSPCA expressing its concerns regarding the article published on the Association's website, late January 2018, about the current state of dog health in Warburton.

Background

In November 2017 the Shire's Health & Building Officer, Mr. Philip Swain was contacted by a Ms. Fiona Brown the Royal Society for the Prevention of Cruelty to Animals (RSPCA) Officer for the Goldfields Region who indicated an intention to come to the "lands". Following initial discussions the RSPCA sent staff, including Ms. Brown to the lands unannounced, in December 2017.

Around the 29th January the RSPCA posted on its website an article about what the RSPCA Officer found on her visit to Warburton. The article was subsequently picked up by other outlets including WA Today which ran the post on the 31st January under the headline " "Almost every dog in town had fleas, ticks": the fight to save the Warburton 11"

Comments

In initial discussions, and prior to her visit to Warburton, Ms. Brown was provided with the details of the current dog treatment programme and was invited to come out, when it suited her, during a future veterinary programme. Ms. Brown was also advised that the Shire was happy to assist with investigations of any concerns about animal welfare within the Shire, but that the Shire did not enforce the requirements of the Dog Act such as licensing due to the impracticalities of doing so in remote communities. Ms Brown was also advised that in November 2016 the Shire had conducted, with the assistance of Murdoch University, a surgical de-sexing programme with some 60 dogs in Warburton, mostly female, having been de-sexed over a four (4) day period.

The article originally posted was full of errors and mistruths about the current state of dog health within Warburton. The article included statements such as "almost every dog in town had fleas, ticks" and "none of the animals in town had been sterilised" and "the area was overrun with dogs"; and "Fiona even saw one litter eating a discarded and dirty nappy."

In portraying the situation in Warburton in the way that it has, the organisation has deliberately, emotively and dishonestly portrayed to state of dog numbers and dog health in the community of Warburton. There was subsequently an enormous amount of activity on social media in response to

the article, some of which was taken down by the RSPCA, and others, presumably because of the potentially slanderous and defamatory statements that were being made by various individuals. The Shire's Health & Building Officer liaised with media staff at the RSPCA and after providing some suggested revised wording the RSPCA did modify the article on their website. The Health & Building Officer and the CEO were not entirely happy with even the modified article, believing that even it stretches the truth.

The routine veterinary visit by Dr Robert Irving was most recently conducted 18-23 February 2018, visiting the communities of Wingellina, Papulankutja (Blackstone) Mantamaru (Jameson) Warburton, Wanarn, Tjukurla and Warakurna. Administration is awaiting Dr Irving's report for the visit, but have been advised that very few dogs were identified with ticks and virtually no fleas have been observed this trip. Additionally, whilst a few dogs were euthanized in some communities, numbers were generally well under control in all communities.

Statutory Environment

There is no specific legislation relevant to this decision although some dog related activities are covered under provisions of the Dog Act 1976.

Financial Implications

The Shire currently expends \$61600 per year on the veterinary programme plus the ongoing commitment made via the Environmental Health Worker Programme.

Voting requirement:

Simple majority

Officer's Recommendation

That Council resolves to direct Administration to write to the Chief Executive Officer of the Royal Society for the Prevention of Cruelty to Animals formally expressing its concerns that;

1. prior to the visit by RSPCA staff in December 2017 the Shire had liaised with the RSPCA area officer and fully explained the current nature and extent of the dog health programme within the Shire's communities;
 2. prior to the visit by RSPCA staff the Shire invited the area officer to visit Shire communities in conjunction with a veterinary visit in order to see the current programme in action;
 3. despite the offer of a visit to be conducted in conjunction with the Shire's Veterinarian and Aboriginal Environmental Health Worker Team, that staff from the RSPCA came to Warburton in December 2017 unannounced;
 4. following the visit to Warburton and after finding several litters of untreated pups, that had been born since the previous community treatment programme, that the RSPCA prepared an article about dogs in Warburton which included statements such as "almost every dog in town had fleas, ticks" and "none of the animals in town had been sterilised" and "the area was overrun with dogs";
 5. In doing so, the organisation has deliberately, emotively and dishonestly portrayed the state of dog numbers and dog health in the community of Warburton, within the Shire of Ngaanyatjarraku, in an article posted on the organisations website titled "*The Warburton 11*" and later run online by WA Today on 31 January 2018 under the title, "*Almost every dog in town had fleas, ticks*".
-

MOVED Cr. B. Thomas, seconded Cr. Jones, that the recommendation contained within report 011-18 be adopted.

#011-18

RESOLUTION:

That Council resolves to direct Administration to write to the Chief Executive Officer of the Royal Society for the Prevention of Cruelty to Animals formally expressing its concerns that;

- 1. prior to the visit by RSPCA staff in December 2017 the Shire had liaised with the RSPCA area officer and fully explained the current nature and extent of the dog health programme within the Shire's communities;*
- 2. prior to the visit by RSPCA staff the Shire invited the area officer to visit Shire communities in conjunction with a veterinary visit in order to see the current programme in action;*
- 3. despite the offer of a visit to be conducted in conjunction with the Shire's Veterinarian and Aboriginal Environmental Health Worker Team, that staff from the RSPCA came to Warburton in December 2017 unannounced;*
- 4. following the visit to Warburton and after finding several litters of untreated pups, that had been born since the previous community treatment programme, that the RSPCA prepared an article about dogs in Warburton which included statements such as "almost every dog in town had fleas, ticks" and "none of the animals in town had been sterilised" and "the area was overrun with dogs";*
- 5. In doing so, the organisation has deliberately, emotively and dishonestly portrayed the state of dog numbers and dog health in the community of Warburton, within the Shire of Ngaanyatjarraku, in an article posted on the organisations website titled "The Warburton 11" and later run online by WA Today on 31 January 2018 under the title, "Almost every dog in town had fleas, ticks".*

CARRIED 6/0

MATTERS FOR THE INFORMATION OF MEMBERS

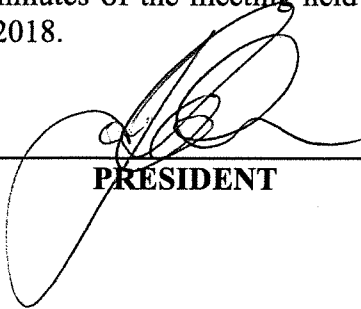
Councillor McLean provided an update on the progress of the mediation hearings on the complaint made by the Shire in regards to the Commonwealth Government's Community Development Program and Centrelink processes being discriminatory to residents of the Ngaanyatjarra Lands.

CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 2.13pm (WST).

These minutes of the meeting held 28th February 2018 were confirmed at the meeting held on 29th March 2018.

Signed _____



PRESIDENT

Date _____

29 / 3 / 18
