

# Minutes of Ordinary Council Meeting Held at Warburton 30<sup>th</sup> March 2016 at 1pm

# SHIRE OF NGAANYATJARRAKU ORDINARY COUNCIL MEETING 30 March 2016

## AGENDA

- 1. PRESENT
- 2. APOLOGIES
- 3. **LEAVE OF ABSENCE**
- 4. <u>DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS</u>
- 5. **QUESTION TIME**
- 6. PRESENTATIONS / PETITIONS / DEPUTATIONS
- 7. <u>CONFIRMATION OF MINUTES</u>

Ordinary Council Meeting 22th February 2016

# 8. REPORTS BY THE CHIEF EXECUTIVE OFFICER

Report No. 009-16	Accounts paid & payable
Report No. 010-16	Financial Statements for the period ended 31st January 2016
Report No. 011-16	Council Investments as at 25 <sup>th</sup> March 2016
Report No. 012-16	Local Government Statutory Compliance Audit Return for 2015
Report No. 013-16	Asset Register Items for Write-off/Removal – 2014/15 and Prior
	Financial Years

## MATTERS FOR THE INFORMATION OF MEMBERS

# **CLOSURE OF MEETING BY SHIRE PRESIDENT**

# MINUTES OF ORDINARY COUNCIL MEETING HELD ON 30<sup>th</sup> MARCH 2016 AT 1:00PM (WST) IN THE SHIRE OF NGAANYATJARRAKU MEETING ROOM

Councillor McLean took the chair and welcomed all present, declaring the meeting open at 1:04pm.

# **PRESENT** Cr. J.D. McLean (President)

Cr. B. Thomas

Cr. A. Bates

Cr. P. Thomas

Cr. C. Twine

Cr. L. West

Cr. J. Frazer

Cr. A. Jones

Mr. Chris Paget - Chief Executive Officer

## **APOLOGIES**

Nil

## LEAVE OF ABSENCE

Nil

## **QUESTION TIME**

No questions

#### **DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS**

Nil

#### **CONFIRMATION OF MINUTES**

Ordinary Council meeting 22<sup>nd</sup> February 2016

MOVED Cr. Bates, seconded Cr. West, that the minutes of the Ordinary Council meeting held on 22<sup>nd</sup> February 2016 be confirmed as a true and accurate record of the proceedings of that meeting.

CARRIED 8/0

**REPORT NO: 009-16** TO: ORDINARY COUNCIL MEETING 30th MARCH 2016 **SUBJECT: ACCOUNTS PAID AND PAYABLE** 

**AUTHORITY: FINANCIAL MANAGEMENT REGULATIONS 12 & 13** 

In accordance with Financial Management Regulations 12 & 13, a list of all accounts paid or payable shall be presented to Council (Refer to Accounts for Payment attached).

Council is requested to confirm the payment of accounts listed in the Accounts for Payment. (**See attachments**)

#### RECOMMENDATION

That Council payment of accounts amounting to \$615,052.85 for period ending 29<sup>th</sup> February 2016 be received and noted.

# **VOTING REQUIREMENTS**

Simple majority

MOVED Cr. B. Thomas, seconded Cr. Twine, that the recommendation contained within report 009-16 be adopted.

# #009-16

#### RESOLUTION

That Council payment of accounts amounting to \$615,052.85 for period ending 29<sup>th</sup> February 2016 be received and noted.

CARRIED 8/0

#### SHIRE OF NGAANYATJARRAKU - PAYMENTS LISTING FEBRUARY 2016

04/01/2016	45	WESTER CRANKEN A COLOR	40.50.00.55500
04/01/2016		WESTPAC BANK Westpac transactions fee-December 2015	-10.50 08 EFT320 -38.12 08 1
05/01/2016		COMMONWEALTH BANK OF AUSTRALIA CBA Merchant fees December 2015  WESTPAC BANK Diesel fuel Toyotas 1EKC611+1EPI385	-1422.60 08 EFT321
01/02/2016			-2155.39 08 EFT339
01/02/2016		NATS 2 x 215/75R 17.5 wheels complete	-400.00 08 1
01/02/2016		PIVOTEL SATELLITE PTY LTD Satphone charges Jan-Feb 2016	-140.00 08 EFT348
		IBIS STYLES HOTEL KALGOORLIE Accomm+meals EHO P.Todd 19th Jan'16	-72.00 08 EF1348
01/02/2016		WA NEWS Newspaper	
01/02/2016		ROCK CITY MUSIC Supply 1x Yamaha STAGEPAS6001portable PA system & cabling	-1799.00 08 EFT349
01/02/2016		Mr P TODD Reimbursement	-3799.77 08 EFT350
	726 DIPLOMAT MOTEL	DIPLOMAT MOTEL Accom & meals SSDO Matthew Murray	-465.40 08 EFT351
01/02/2016		GALLERIA TOYOTA 90,000km service EY Prado 1EAN767	-437.24 08 EFT352
01/02/2016		MATTHEW STUART MURRAY reimb	-505.24 08 EFT353
01/02/2016		GEOFFREY RAYMOND HANDY Reimbursement	-171.35 08 EFT354
	1050 CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Warb-Blackstone Rd grader hire F&I wk	-24684.00 08 EFT355
01/02/2016		WARAKURNA ROADHOUSE Supply 2 x batteries for rubbish truck	-2381.34 08 EFT340
	1082 COREY O'BRIEN	COREY O'BRIEN Relocation expenses reimb	-1989.86 08 EFT356
01/02/2016		WARBURTON ROADHOUSE 1 x N70Z 4wd battery for 1DHR926	-4833.05 08 EFT341
01/02/2016		WARBURTON STORE Metal sprinkler & garden hose for Drop in	-331.90 08 EFT342
01/02/2016		WARRUNYINNA STORE Diesel fuel Toyota PC 1CVD561	-831.20 08 EFT343
01/02/2016		BLACKSTONE ENTERPRISES (STORE) Food & supplies for SWIM team Food & supplies for	-720.86 08 EFT344
01/02/2016		WANARN STORE Diesel Wanarn Youth program 1EHI532 - Equipment & supplies for Wanarn	-661.84 08 EFT345
01/02/2016		KEY FACTORS PTY LTD (BREAKAWAY) Roadworks plant hire - Great Central Rd SLK 625-631	-107097.10 08 EFT346
01/02/2016		GARRARDS PTY LTD Supply insecticides, eqpmt & PPE gear	-644.91 08 EFT347
01/02/2016		WESTPAC BANK Westpac transactions fee - January 2016	-9.75 08 EFT357
01/02/2016		PIVOTEL SATELLITE PTY LTD Satphone charges February-March 2016	-400.00 08 1
02/02/2016		WESTPAC BANK Accomm. A/MCS G Handy-Yulara 16 Jan	-2550.25 08 EFT368
03/02/2016	357 COMMONWEALTH BANK OF AUSTRALIA	COMMONWEALTH BANK OF AUSTRALIA CBA Merchant fees January 2016	-36.67 08 1
04/02/2016	ATO	ATO Payment - BAS December	-67757.00 08 278
10/02/2016	SHIRE OF NG - PAYROLL	Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	-52885.06 08 PAY
10/02/2016	54 WA SUPER	WA SUPER Payroll deductions	-6369.62 08 DD150.
10/02/2016	300 AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Superannuation contributions	-328.13 08 DD150.
10/02/2016	1085 LUCRF SUPER	LUCRF SUPER Superannuation contributions	-185.38 08 DD150.
10/02/2016	294 UNISUPER	UNISUPER Superannuation contributions	-13.89 08 DD150.
17/02/2016	50 TELSTRA CORPORATION LTD	TELSTRA CORPORATION LTD Phone & data charges - January 2016	-2042.56 08 1
17/02/2016	368 DEPT FOR PLANNING & INFRASTRUCTURE	DEPT FOR PLANNING & INFRASTRUCTURE DOT Agency transactions 133255-133260	-1403.40 08 EFT358
17/02/2016	559 WESTNET PTY LTD	WESTNET PTY LTD Internet account charges - Shire of Ngku	-114.90 08 2
18/02/2016	726 DIPLOMAT MOTEL	DIPLOMAT MOTEL Accom & meals Youth Mgr Tom O'Brien	-279.00 08 EFT359
18/02/2016	30 LEONORA ROADHOUSE	LEONORA ROADHOUSE Diesel fuel 1DRS231 & SWIM team cars	-477.94 08 EFT369
18/02/2016	662 ROCK CITY MUSIC	ROCK CITY MUSIC Supply RCK1 stereo RCA adaptors & 30' speaker cable for Drop in Centres	-382.00 08 EFT377
18/02/2016	785 IT VISION AUSTRALIA PTY LTD	IT VISION AUSTRALIA PTY LTD IT Vision monthly payroll, financial processing & rates service	-8648.20 08 EFT378
18/02/2016	812 Mrs A L SHINKFIELD	Mrs A L SHINKFIELD Reimb. materials purchased Playgroup	-630.82 08 EFT379
18/02/2016	878 MATTHEW STUART MURRAY	MATTHEW STUART MURRAY Pool cue tips & game controllers for Drop in Centre	
18/02/2016			-114.20 08 EFT380
18/02/2016			
1 10/02/2010	883 EARLY CHILDHOOD AUSTRALIA	EARLY CHILDHOOD AUSTRALIA Supply of Early Years Planners & 'Every Child' books Vol.21	-247.45 08 EFT381
	883 EARLY CHILDHOOD AUSTRALIA 894 BUNNINGS GROUP LTD	EARLY CHILDHOOD AUSTRALIA Supply of Early Years Planners & 'Every Child' books Vol.21 BUNNINGS GROUP LTD Hardware items for Env Health program	-247.45 08 EFT381 -362.44 08 EFT382
18/02/2016	883 EARLY CHILDHOOD AUSTRALIA 894 BUNNINGS GROUP LTD 931 SOUTHERN WORKWEAR & AMMUNITION	EARLY CHILDHOOD AUSTRALIA Supply of Early Years Planners & 'Every Child' books Vol.21 BUNNINGS GROUP LTD Hardware items for Env Health program SOUTHERN WORKWEAR & AMMUNITION Embroidery of Shire logo to Playgroup	-247.45 08 EFT381 -362.44 08 EFT382 -47.50 08 EFT383
18/02/2016 18/02/2016	883 EARLY CHILDHOOD AUSTRALIA 894 BUNNINGS GROUP LTD 931 SOUTHERN WORKWEAR & AMMUNITION 941 NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM	EARLY CHILDHOOD AUSTRALIA Supply of Early Years Planners & 'Every Child' books Vol.21 BUNNINGS GROUP LTD Hardware items for Env Health program	-247.45 08 EFT381 -362.44 08 EFT382 -47.50 08 EFT383 -766.67 08 EFT384
18/02/2016 18/02/2016 18/02/2016	883 EARLY CHILDHOOD AUSTRALIA 894 BUNNINGS GROUP LTD 931 SOUTHERN WORKWEAR & AMMUNITION 941 NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM 989 ALANA ASHBOTH	EARLY CHILDHOOD AUSTRALIA Supply of Early Years Planners & 'Every Child' books Vol.21 BUNNINGS GROUP LTD Hardware items for Env Health program SOUTHERN WORKWEAR & AMMUNITION Embroidery of Shire logo to Playgroup NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Attend & replace broken door	-247.45 08 EFT381 -362.44 08 EFT382 -47.50 08 EFT383 -766.67 08 EFT384 -82.59 08 EFT385
18/02/2016 18/02/2016 18/02/2016 18/02/2016	883 EARLY CHILDHOOD AUSTRALIA 894 BUNNINGS GROUP LTD 931 SOUTHERN WORKWEAR & AMMUNITION 941 NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM 989 ALANA ASHBOTH 1015 BUNBURY TOYOTA	EARLY CHILDHOOD AUSTRALIA Supply of Early Years Planners & 'Every Child' books Vol.21 BUNNINGS GROUP LTD Hardware items for Env Health program SOUTHERN WORKWEAR & AMMUNITION Embroidery of Shire logo to Playgroup NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Attend & replace broken door ALANA ASHBOTH reimb BUNBURY TOYOTA Carry out 10000km service to Toyota Landcruiser 200 series 1EPI385	-247.45 08 EFT381 -362.44 08 EFT382 -47.50 08 EFT383 -766.67 08 EFT384 -82.59 08 EFT385 -416.66 08 EFT386
18/02/2016 18/02/2016 18/02/2016 18/02/2016 18/02/2016	883 EARLY CHILDHOOD AUSTRALIA 894 BUNNINGS GROUP LTD 991 SOUTHERN WORKWEAR & AMMUNITION 941 NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM 989 ALANA ASHBOTH 1015 BUNBURY TOYOTA 37 NATS	EARLY CHILDHOOD AUSTRALIA Supply of Early Years Planners & 'Every Child' books Vol.21 BUNNINGS GROUP LTD Hardware items for Env Health program SOUTHERN WORKWEAR & AMMUNITION Embroidery of Shire logo to Playgroup NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Attend & replace broken door ALANA ASHBOTH reimb BUNBURY TOYOTA Carry out 10000km service to Toyota Landcruiser 200 series 1EPI385 NATS Toyota Landcruiser 200 series GX wagon - registration 1EYW816	-247.45 08 EF381 -362.44 08 EF382 -47.50 08 EF383 -766.67 08 EF384 -82.59 08 EF385 -416.66 08 EF386 -63468.14 08 EF370
18/02/2016 18/02/2016 18/02/2016 18/02/2016 18/02/2016 18/02/2016	883 EARLY CHILDHOOD AUSTRALIA 894 BUNNINGS GROUP LTD 931 SOUTHERN WORKWEAR & AMMUNITION 941 NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM 989 ALANA ASHBOTH 1015 BUNBURY TOYOTA 37 NATS 1050 CARDINAL CONTRACTORS PTY LTD	EARLY CHILDHOOD AUSTRALIA Supply of Early Years Planners & 'Every Child' books Vol.21 BUNNINGS GROUP LTD Hardware items for Env Health program SOUTHERN WORKWEAR & AMMUNITION Embroidery of Shire logo to Playgroup NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Attend & replace broken door ALANA ASHBOTH reimb BUNBURY TOYOTA Carry out 10000km service to Toyota Landcruiser 200 series 1EPI385 NATS Toyota Landcruiser 200 series GX wagon - registration 1EYW816 CARDINAL CONTRACTORS PTY LTD Plant hire - graders Great Central Road	-247.45 08 EFT381 -362.44 08 EFT382 -47.50 08 EFT383 -766.67 08 EFT384 -82.59 08 EFT385 -416.66 08 EFT386 -63468.14 08 EFT370 -57596.00 08 EFT387
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# REPORT NO: 010-16 TO: ORDINARY COUNCIL MEETING 30th MARCH 2016 SUBJECT: FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31st JANUARY 2016

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires the following in relation to the Financial Activity Statement:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail-
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8.
  - (b) budget estimates to the end of the month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each Statement of Financial Activity to is to be accompanied by documents containing-
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a Statement of Financial Activity may be shown-
  - (a) according to nature and type classification;
  - (b) by program; or
  - (c) by business unit.
- (4) A Statement of Financial Activity and the accompanying documents referred to in subregulation (2), are to be

- (a) presented to the Council
  - (i) at the next ordinary meeting of the Council following the end of the month to which the Statement relates; or
  - (ii) if the Statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the Council after that meeting;

and

- (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in Statements of Financial Activity for reporting material variances.
- (6) In this regulation –

"committed assets" means revenue unspent but set aside under the annual budget for a specific purpose;

"restricted assets" has the same meaning as in AAS 27.

## STATUTORY ENVIRONMENT

Section 6.4 Local Government Act 1995 and Financial Management Regulation 34.

#### RECOMMENDATION

That the financial activity statements and reports for the period ending 31<sup>st</sup> January 2016 be received and confirmed.

## **VOTING REQUIREMENTS**

Simple majority

MOVED Cr. Bates, seconded Cr. Jones, that the recommendation contained within report 010-16 be adopted.

# #010-16

#### RESOLUTION

That the financial activity statements and reports for the period ending 31st January 2016 be received and confirmed.

CARRIED 8/0



# SHIRE OF NGAANYATJARRAKU MONTHLY FINANCIAL REPORT For the Period Ended 31 January 2016

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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# SHIRE OF NGAANYATJARRAKU STATEMENT OF FINANCIAL ACTIVITY Statutory Reporting Program For the Period Ended 31 January 2016

		Adopted	YTD Budget	YTD Actual	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Not	te	Annual Budget	(a)	(b)			
Operating Revenues		\$	\$	\$	\$	%	
Governance		11,926	9,742	18,351	8,609	88%	<b>A</b>
General Purpose Funding - Rates		322,919	322,919	177,764	(145,155)	(45%)	•
General Purpose Funding - Other		1,960,702	1,015,145	1,357,351	342,206	34%	<b>A</b>
Law, Order, Public Safety		350	203	1,594	1,391	685%	<b>A</b>
Health		55,323	53,226	70	(53,156)	(100%)	•
Education and Welfare		267,380	155,974	2,003	(153,971)	(99%)	$\blacksquare$
Housing		17,500	10,206	9,100	(1,106)	(11%)	$\blacksquare$
Community amenities		412,702	327,471	166,201	(161,270)	(49%)	•
Recreation and Culture		214,919	103,908	147,275	43,367	42%	<b>A</b>
Transport		0	0	488,909	488,909		<b>A</b>
Economic Services		4,086	2,387	2,977	590	25%	<b>A</b>
Other Property and Services	_	10,650	6,209	12,809	6,600	106%	<b>A</b>
Total Operating Revenue		3,278,457	2,007,390	2,384,403	377,013		
Operating Expense							
Governance		(123,501)	(88,706)	(88,832)	(126)	(%)	
General Purpose Funding		(23,266)	(13,573)	(11,964)	1,609	12%	$\blacksquare$
Law, Order, Public Safety		(94,057)	(49,866)	(42,561)	7,305	15%	•
Health		(419,769)	(244,573)	(214,855)	29,718	12%	$\blacksquare$
Education and Welfare		(1,068,084)	(609,866)	(538,920)	70,946	12%	$\blacksquare$
Housing		(480,321)	(280,189)	(97,426)	182,763	65%	•
Community Amenities		(737,785)	(436,440)	(254,460)	181,980	42%	▼
Recreation and Culture		(1,262,936)	(712,021)	(449,461)	262,560	37%	•
Transport		(3,011,860)	(1,692,657)	(957,787)	734,870	43%	•
Economic Services		(222,900)	(130,032)	(89,476)	40,556	31%	•
Other Property and Services	_	(24,177)	(38,724)	(17,180)	21,544	56%	▼
Total Operating Expenditure		(7,468,656)	(4,296,647)	(2,762,921)	1,533,725		
Funding Balance Adjustments							
Add back Depreciation		1,072,196	625,457	0	(625,457)	(100%)	$\blacksquare$
Adjust (Profit)/Loss on Disposal		(46,272)	(6,676)	0	6,676	(100%)	▼
Net Cash from Operations		(3,164,275)	(1,670,476)	(378,518)	1,291,958		
Capital Revenues							
Grants, Subsidies and Contributions		4,760,014	1,158,700	644,366	(514,334)	(44%)	•
Proceeds from Disposal of Assets	3	106,000	26,500	16,291	(10,209)	(39%)	•
Total Capital Revenues	-	4,866,014	1,185,200	660,657	(524,543)		
Capital Expenses							
Land & Buildings	3	(1,260,000)	0	0	0		
_	3	(41,000)	(5,500)	(8,136)	(2,636)	(48%)	<b>V</b>
	3	(488,000)	(67,000)	(59,440)	7,560	11%	<u> </u>
	3	(4,839,162)	(1,250,000)	(1,478,912)	(228,912)	(18%)	_
Total Capital Expenditure	-	(6,628,162)	(1,322,500)	(1,546,488)	(223,988)	(2070)	
Net Cash from Capital Activities	-	(1,762,148)	(137,300)	(885,831)	(223,300)		
Financing		(=,,,,,,,,,,)	(137,300)	(555,651)			
	7	0	0	0	0		
	, 7	(28,000)	0	(7,167)	(7,167)		
Net Cash from Financing Activities	<b>'</b> -	(28,000)	0	(7,167)	(7,167)		
Net Operations, Capital Financing	-				(-77		
	2	(4,954,423) 4,954,423	(1,807,776) 4,954,423	(1,271,516) 4,954,423			
Closing Funding Surplus(Deficit)	2	0	3,146,648	3,682,908			

<sup>▲▼</sup> Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying financial statements and notes.

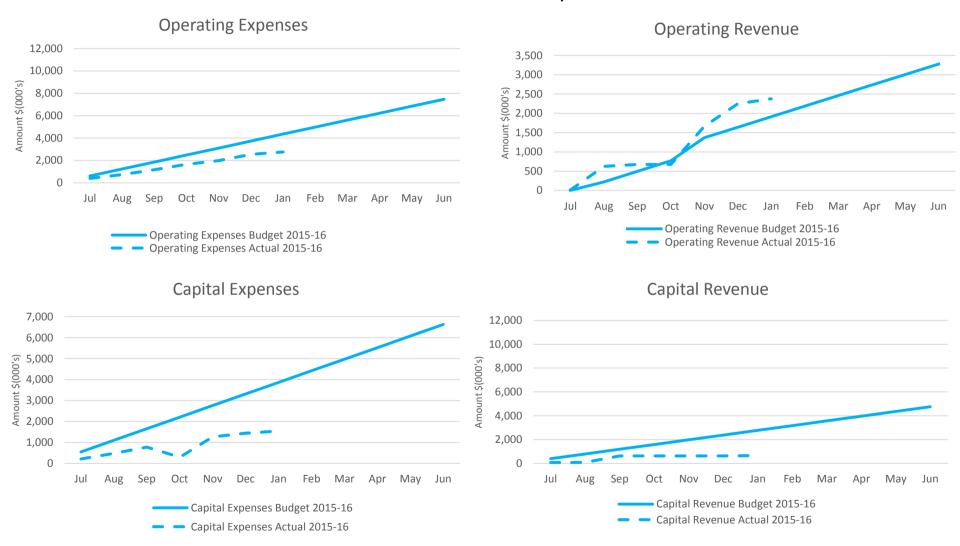
# SHIRE OF NGAANYATJARRAKU STATEMENT OF FINANCIAL ACTIVITY

# By Nature or Type For the Period Ended 31 January 2016

No	te	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Operating Revenues		\$	\$	\$	\$
Rates		322,919	322,919	177,764	(145,155)
Operating grants, subsidies and contributions		2,518,612	1,390,597	2,037,344	646,747
Fees and charges		259,236	183,508	153,465	(30,043)
Interest earnings		28,250	16,478	7,404	(9,074)
Other revenue		103,168	87,212	8,427	(78,785)
Profit on disposal of assets		46,272	6,676	0	(6,676)
Total Operating Revenue		3,278,457	2,007,390	2,384,403	377,013
Operating Expense					
Employee costs		(2,370,036)	(1,394,625)	(1,241,030)	153,595
Materials and contracts		(3,689,864)	(2,030,382)	(1,338,137)	692,244
Utility charges (electricity, gas, water etc.)		(63,000)	(36,750)	(13,113)	23,637
Depreciation on non-current assets		(1,072,196)	(625,457)	0	625,457
Insurance expense		(149,262)	(125,325)	(117,948)	7,377
Other expenditure		(124,298)	(84,108)	(52,693)	31,415
Loss on asset disposal		0	0	0	0
Total Operating Expenditure		(7,468,656)	(4,296,647)	(2,762,921)	1,533,725
Funding Balance Adjustments					
Add back Depreciation		1,072,196	625,457	0	(625,457)
Net Cash from Operations	_	(3,164,275)	(1,670,476)	(378,518)	1,291,958
Capital Revenues					
Non-operating grants, subsidies and contributions		4,760,014	1,158,700	644,366	(514,334)
Proceeds from Disposal of Assets	3	106,000	26,500	16,291	(10,209)
Total Capital Revenues		4,866,014	1,185,200	660,657	(524,543)
Capital Expenses					
Land & Buildings	3	(1,260,000)	0	0	0
Furniture & Equipment	3	(41,000)	(5,500)	(8,136)	(2,636)
Plant & Equipment	3	(488,000)	(67,000)	(59,440)	7,560
Infrastructure - Roads	3	(4,839,162)	(1,250,000)	(1,478,912)	(228,912)
Total Capital Expenditure		(6,628,162)	(1,322,500)	(1,546,488)	(223,988)
Net Cash from Capital Activities	-	(1,762,148)	(137,300)	(885,831)	(748,531)
Financing					
Transfer from Reserves	7	0	0	0	0
Transfer to Reserves	7	(28,000)	0	(7,167)	(7,167)
<b>Net Cash from Financing Activities</b>		(28,000)	0	(7,167)	(7,167)
		(4,954,423)	(1,807,776)	(1,271,516)	
Opening Funding Surplus(Deficit)	2	4,954,423	4,954,423	4,954,423	0
Closing Funding Surplus(Deficit)	2	0	3,146,648	3,682,908	

This statement is to be read in conjunction with the accompanying financial statements and notes.

# SHIRE OF NGAANYATJARRAKU SUMMARY GRAPHS - FINANCIAL ACTIVITY For the Period Ended 31 January 2016



This information is to be read in conjunction with the accompanying financial statements and notes.

#### For the Period Ended 31 January 2016

#### 1. SIGNIFICANT ACCOUNTING POLICIES

#### (a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### **Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### (b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

#### (c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

#### (d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

#### (e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### (f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known

amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

#### (g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

#### (h) Inventories

#### General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

#### Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

#### (i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

#### For the Period Ended 31 January 2016

#### Note 1 (Continued)

#### (j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life (excluding freehold land) are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Items are depreciated over their useful lived on a reducing balance basis as follows:

Asset	% per annum
Buildings	10%
Office Furniture	10%
Office Equipment	30%
Household Furniture – Non Electrical	10%
Household Furniture – Electrical	20%
Health Plant & Equipment	15%
Road Plant & Equipment	15%
Plant, Vehicles & Equipment – Unclassified	15%
Communications Equipment	15%
Infrastructure Assets – Road Pavement	15 - 20years
Infrastructure Assets – Roads Seal	30 - 40years
Infrastructure Assets – Roads Kerbing	20 years
Infrastructure Assets – Recreation Facilities	20%
Infrastructure Assets – Aerodromes	10%

#### (k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

#### (I) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

#### (i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits) The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the

unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

#### (m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

#### **Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

#### (n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

#### (o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

# (p) Nature or Type Classifications Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

#### **Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### For the Period Ended 31 January 2016

#### Note 1 (p) (Continued)

#### **Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### **Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

#### **Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### **Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### **Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### **Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### **Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

### Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### Loss on asset disposal

Loss on the disposal of fixed assets.

### Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

#### Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

# (r) Program Classifications (Function/Activity)

#### Governance

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

#### **General Purpose Funding**

Rates, general purpose government grants and interest revenue.

#### Law, Order, Public Safety

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

#### Health

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

#### **Education and Welfare**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

#### Housing

Provision and maintenance of elderly residents housing.

### **Community Amenities**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

#### **Recreation and Culture**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

#### Transport

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

#### **Economic Services**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

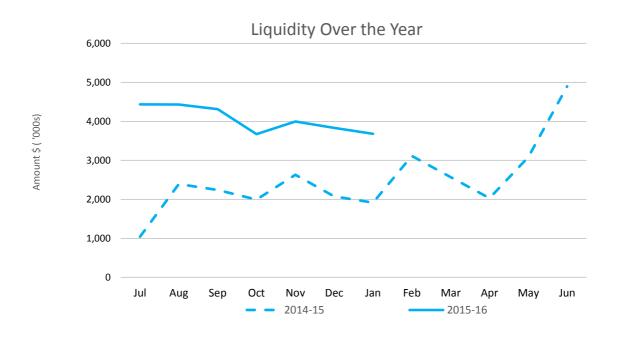
#### **Other Property and Services**

Private works operation, plant repair and operation costs and engineering operation costs.

## **NOTE 2. NET CURRENT ASSETS**

Net Current Assets	Note	30 June 2015	YTD 31 Jan 2015	YTD 31 Jan 2016
		\$	\$	\$
<b>Current Assets</b>				
Cash Municipal	4	4,353,473	964,739	3,662,477
Cash Reserves	4	852,724	845,842	859,891
Receivables - Rates	5	225,876	473,114	311,323
Receivables -Other	5	669,325	559,400	96,688
Inventories	_	87,880	49,899	87,880
		6,189,277	2,892,993	5,018,259
Less: Current Liabilities				
Payables	6	(221,651)	(6,061)	(314,982)
Provisions		(160,479)	(122,942)	(160,479)
Less: Cash Reserves	7	(852,724)	(845,842)	(859,891)
Net Current Funding Position *		4,954,423	1,918,149	3,682,908

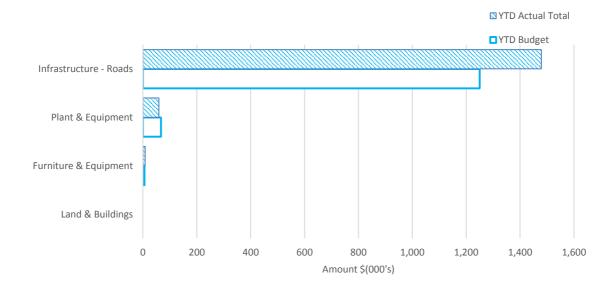
<sup>\*</sup> Positive=Surplus (Negative=Deficit)



# **NOTE 3. CAPITAL - ACQUISITIONS AND FUNDING**

Summary Capital Acquisitions	YTD Actual New /Upgrade (a)	YTD Actual Renewal Expenditure (b)	Adopted Annual Budget	YTD Budget (d)	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
	\$	\$	\$	\$	\$	\$
Land & Buildings	0	0	(1,260,000)	0	0	0
Furniture & Equipment	0	(8,136)	(41,000)	(5,500)	(8,136)	8,136
Plant & Equipment	0	(59,440)	(488,000)	(67,000)	(59,440)	59,440
Infrastructure - Roads	0	(1,478,912)	(4,839,162)	(1,250,000)	(1,478,912)	1,478,912
Capital Expenditure Totals	0	(1,546,488)	(6,628,162)	(1,322,500)	(1,546,488)	1,546,488
Capital Acquisitions Funded By						
Capital Grants and Contributions			4,760,014	1,158,700	644,366	
Other (Disposals & C/Fwd)			106,000	26,500	16,291	
Council Contribution - Operation	S		1,762,148	137,300	885,831	
Capital Funding Total			6,628,162	1,322,500	1,546,488	

# Capital Expenditure Program YTD



# **NOTE 3. CAPITAL ACQUISITIONS**

Capital Acquisitions	YTD Actual New / Upgrade Expense		/TD Actual Renewal	Adopted Annual Budget	Adopted YTD Budget	YTD Actual	Variance (Under)/ Over
Land & Buildings							
Basketball Court Kanpa	(	0	0	20,000	0	0	0
Depot Construction	(	0	0	15,000	0	0	0
Refurbishment-Warburton Cottage	(	0	0	575,000	0	0	0
Playgroup/Early Years Learning Centre	(	0	0	650,000	0	0	0
Land & Buildings Total	(	0	0	1,260,000	0	0	0
Furniture & Equipment							
Office Equipment - Computer	(	0	3,340	5,000	2,000	3,340	3,340
Furniture-Staff Housing	(	0	1,452	23,500	3,500	1,452	1,452
Jameson Community Drop In Centre	(	0	1,708	0	0	1,708	1,708
Wanam Cummunity Drop In centre	(	0	1,635	0	0	1,635	1,635
Furniture & Equipment-Various	(	0	0	12,500	0	0	0
Furniture & Equipment Total	(	0	8,136	41,000	5,500	8,136	8,136
Plant & Equipment							
Purchase of Vehicle - Youth Development	(	0	59,440	80,000	60,000	59,440	59,440
Furniture - Office - Various	(	0	0	5,000	0	0	0
Office Equipment	(	0	0	12,000	7,000	0	0
Light Tractor	(	0	0	45,000	0	0	0
Purchase Vehicle - Twin Cab	(	0	0	50,000	0	0	0
Rubbish Disposal Truck-Blackstone	(	0	0	70,000	0	0	0
Triton Utility	(	0	0	90,000	0	0	0
Vehicle 4x4 (Wagon)	(	0	0	50,000	0	0	0
Dyna 300 Truck	(	0	0	80,000	0	0	0
Tools 1999-2000	(	0	0	6,000	0	0	0
Plant & Equipment Total	(	0	59,440	488,000	67,000	59,440	59,440

# **NOTE 3. CAPITAL ACQUISITIONS**

Capital Acquisitions	YTD Actual New / Upgrade Expense	YTD Actual Renewal	Adopted Annual	Adopted YTD Budget	YTD Actual	Variance (Under)/
· · ·			Budget			Over
Infrastructure - Roads						
Great Central Road	C	1,478,912	3,343,774	250,000	1,478,912	1,478,912
Warburton Blackstone	C	0	200,000	0	0	0
Great Central Road - MRWA Major Project# 2	C	0	1,000,000	1,000,000	0	0
Giles Mulga Park	C	0	200,000	0	0	0
Warburton Sealing Project-Community Road Extention	C	0	95,388	0	0	0
Infrastructure - Roads Tota	<b>I</b> 0	1,478,912	4,839,162	1,250,000	1,478,912	1,478,912
Grand Total	0	1,546,488	6,628,162	1,322,500	1,546,488	1,546,488

## **NOTE 3. CAPITAL DISPOSALS**

## **Assets Disposed**

Cost	Accum Depr	Proceeds	Profit (Loss)	Description Disposed Asset	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	Comments
\$	\$	\$	\$		\$	\$	\$	
Plant & Equip	oment							
			0	Health				
			0	Toyota LC 1COM575	1,347			
			0	<b>Community Amenities</b>				
			0	Iveco Rubbish Truck	1,466			
			0	Recreation & Culture				
			0	Isuzu 4WD Bus 1BWF783	35,012			
			0	Toyota Hilux 1CGJ892	1,771			
			0	Other Property & Services				
		16,291		Toyota Prado 1CLX670	6,676			
	0	16,291	0		46,272	0	0	
	0	16,291	0		46,272	0	0	

<sup>\*\*\*</sup> Disposal of Assets transactions have not been completed. Once transactions have been processed through to the Asset Register the Profit/Loss will be recognised.

# **NOTE 4. CASH AND INVESTMENTS**

					Total		Interest	Maturity
Bank Accounts	Municipal	Reserves	Trust	Investments	Amount	Institution	Rate	Date
	\$	\$	\$	\$	\$			
(a) Cash Deposits								
Municipal Account	3,661,227				3,661,227	Westpac	Variable	Business
Cash Advance	1,250				1,250			
Trust								
(b) Term Deposits								
036-016 167993		66,963			66,963	Westpac	2.70%	23/03/2016
036-016 140221		792,928			792,928	Westpac	2.70%	23/03/2016
Total	3,662,477	859,891		0 0	4,522,368			

For the Period Ended 31 January 2016

NOTE 5. RECEIVABLES	YTD 31 Jan								
Receivables - Rates and Other Rates Receivable	2016	30 June 2015	Receivables - General	Credit	Current	30 Days	60 Days	90+Days	Total
	\$	\$		\$	\$	\$	\$	\$	\$
Opening Arrears Previous Years	225,876	176,431	Receivables - General	0	0	0	0	33,304	33,304
Levied this year	177,764	377,968	Balances per Trial Baland	ce					
Other Rate Charges	0	0	Sundry Debtors						33,304
Less Collections to date	(92,317)	(328,523)	Receivables - Other						58,343
Equals Current Outstanding	311,323	225,876	Accruals						5,041
Net Rates Collectable	311,323	225,876	Total Receivables Gener	ral Outstan	ding				96,688
% Collected	23%	59%	Amounts shown above in	nclude GST	(where app	licable)			

# Rates Receivable

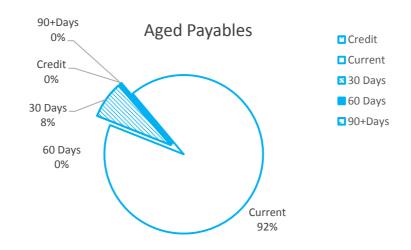


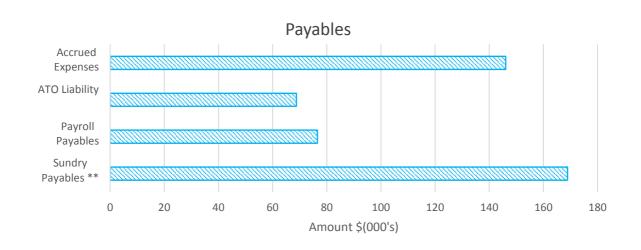


## **NOTE 6. PAYABLES**

Payables	Credit	Current	30 Days	60 Days	90+Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	155,592	12,718	258	320	168,888
Balances per Trial Balance						
Sundry Payables **						168,888
Payables - Other						
Payroll Payables						76,496
ATO Liability						68,798
Accrued Expenses						800
Total Payables - Other						146,094
				То	tal Payables	314,982

## Amounts shown above include GST (where applicable)

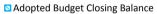




#### **NOTE 7. CASH BACKED RESERVES**

		Adopted		Adopted		Adopted			Adopted	
		Budget	Actual	Budget	Actual	Budget	Actual		Budget	<b>Actual YTD</b>
	Opening	Interest	Interest	Transfers In	Transfers In	<b>Transfers Out</b>	<b>Transfers Out</b>	Transfer out	Closing	Closing
Reserves	Balance	Earned	Earned	(+)	(+)	(-)	(-)	Reference	Balance	Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Asset Replacement/Acquisition										
Reserve	786,304	26,000	7,167	0		0			812,304	793,471
Cultural Centre Reserve	66,420	2,000		0		0			68,420	66,420
	852,724	28,000	7,167	0	0	0	0		880,724	859,891







## SHIRE OF NGAANYATJARRAKU

#### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

# For the Period Ended 31 January 2016

# **NOTE 8. RATING INFORMATION**

		Number		YTD Actual				Adopted Budget			
		of	Rateable	Rate	Interim	Back	Total	Rate	Interim	Back	Total
RATE	Rate in	Properties	Value	Revenue	Rates	Rates	Revenue	Revenue	Rate	Rate	Revenue
General Rate	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
UV General Rate	0.180000	58	1,230,595	221,947	(44,660)	36	177,324	322,479	0	0	322,479
Sub-Totals		58	1,230,595	221,947	(44,660)	36	177,324	322,479	0	0	322,479
Minimum Payment	Minimum \$										
UV General	220	2	2,993	440	0	0	440	440	0	0	440
Sub-Totals		2	2,993	440	0	0	440	440	0	0	440
	Total	60	1,233,588	222,387	(44,660)	36	177,764	322,919	0	0	322,919
Discounts on Rates							0				0
<b>Amount from General Rate</b>	s						177,764				322,919
Ex-Gratia Rates							0				0
							177,764				322,919

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#### **NOTE 9. INFORMATION ON BORROWINGS**

## (a) Debenture Repayments

The Shire does not have any borrowings.

#### (b) New Debentures

There were no new debentures as at the reporting date.

# (c) Unspent Debentures

The Shire had no unspent debenture funds as at reporting date.

## (d) Overdraft

The Shire does not currently have any overdraft facilities set-up.

## **NOTE 10. GRANTS AND CONTRIBUTIONS**

		2015-16			Variations		Recou	o Status
		Adopted	2015-16 B	udget	Additions / (D	eletions)	Received	Not Received
Grants	<b>Grant Provider</b>	Budget	Operating	Capital	Operating	Capital		
		\$	\$	\$	\$		\$	\$
General Purpose Funding								
General Grants (Untied)	WALGGC	1,867,570	1,867,570				1,345,645	521,925
Governance								
Licensing Commission	DoT	3,750	3,750				1,710	2,040
Health								
Grant-Environmental Health Program WA Health								
Dept	DoH	52,176	52,176				70	52,106
Education and Welfare								
Grant - DCD		256,880	256,880				0	256,880
RLCIP - Playground	FAHCSIA	-	-		1,448		1,448	0
Community Amenities								
NJCP	FAHCSIA	331,736	331,736				165,869	165,867
Recreation and Culture								
Contributions and Reimbursements Other	Various	1000	1000				0	1,000
Transport								
Grants - Direct	MRWA	128,500		128,500	82,935		211,435	0
Govt Grant - Roads to Recovery	Dept of Infrastructure	1,343,774		1,343,774			0	1,343,774
Govt Grants - Special Purpose	MRWA	287,740		287,740			32,932	254,808
Govt Grant - Strategic Funds - Outback Way/GCR		2,000,000		2,000,000			0	2,000,000
Govt Grant - Outback Highway		1,000,000		1,000,000			400,000	600,000
Govt Grants - Special Purpose		-	-		105,200		105,200	0
Govt Grant-Outback Highway		-			400,000		400,000	0
Other Property and Services								
Reimbursements	Various	5,000	5,000				0	5,000
Advertising Rebates	Various	500	500				0	500
TOTALS		7,278,626	2,518,612	4,760,014	589,583	0	2,664,308	5,203,901

# **NOTE 11. BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

# **Budget Amendments**

COA	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
Opening Carried Fo	orward Surplus (Deficit)						0
Amend	ded Budget Cash Position as per Cou	ncil Resolution		0	0	0	0

# **NOTE 12. TRUST FUND**

There are no funds held at balance date over which the Shire has no control.

# REPORT NO: 011-16 TO: ORDINARY COUNCIL MEETING 30th MARCH 2016 SUBJECT: COUNCIL INVESTMENTS AS AT 25th MARCH 2016

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term authorised investments

Council funds are to be invested with the following financial institutions.

- Major banks
- Bonds Issued by Government and/ or Government Authorities.

COUNCIL INVESTMENTS AS AT 25 MARCH 2016									
Institution	Amount Invested	Investment type	Assets Repl./Acq./Devp. Reserve Fund	Cultural Centre Reserve Fund	Municipal Account				
Westpac Banking									
Corporation		Term deposit	\$792,928.06	\$66,963.05					
Westpac Banking									
Corporation		Operating a/c			\$2,996,730.29				
TOTAL INVESTMENTS	\$3,856,621.41		\$792,928.06	\$66,963.05	\$2,996,730.29				

#### RECOMMENDATION

That the report on Council investments as at 25<sup>th</sup> March 2016 be received and noted.

## **VOTING REQUIREMENTS**

Simple majority

MOVED Cr. Bates, seconded Cr. Twine, that the recommendation contained within report 011-16 be adopted.

#011-16

#### RESOLUTION

That the report on Council investments as at 25th March 2016 be received and noted.

**CARRIED 8/0** 

REPORT NO: 012-16 TO: ORDINARY COUNCIL MEETING 30th MARCH 2016
SUBJECT: LOCAL GOVERNMENT STATUTORY COMPLIANCE AUDIT RETURN
FOR 2015

#### Tabled:

- Completed 2015 Local Government Statutory Compliance Audit Return
- 2. DLGC Circular No. 24-2015: 2015 Compliance Audit Return for Local Government

## PURPOSE OF REPORT

The purpose of this report is to present to Council the Local Government Statutory Compliance Audit Return for 2015 for the Shire of Ngaanyatjarraku.

#### **BACKGROUND**

The Department of Local Government & Communities has issued Circular No. 24-2015, which requires each local government in Western Australia to carry out a Compliance Audit in relation to the period 1 January to 31 December 2015, against the requirements set out in the 2015 Compliance Audit Return ('CAR').

Section 7.13(1)(i) of the Local Government Act 1995 contains provisions for the making of regulations requiring local governments to carry out, in the manner and form prescribed, an audit of compliance, whether of a financial nature or not.

The Local Government (Audit) Regulations 1996, detail the following in relation to the CAR process:

Regulation 13 – Prescribed statutory requirements for which compliance audit needed (Act s. 7.13(1)(i))

For the purposes of Section 7.13(1)(i), the statutory requirements set forth in the Table to this regulation are prescribed..

#### **Regulation 14 – Compliance Audits by Local Governments**

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be
  - (a) presented to the council at a meeting of the council; and
  - (b) adopted by the council; and
  - (c) recorded in the minutes of the meeting at which it is adopted.

#### Regulation 15 - Compliance audit return, certified copy of etc. to be given to Executive Director

- 1. After the Compliance Audit Return has been presented to the Council, in accordance with Regulation 14(3), a certified copy of the return, together with
  - (a) a copy of the relevant section of the minutes referred to in Regulation 14(3)(c); and
  - (b) any additional information explaining or qualifying the compliance audit;

is to be submitted to the Executive Director by 31 March next following the period to which the return relates.

2. In this Regulation –

"certified" in relation to a compliance audit return means signed by -

- (a) the Mayor or President; and
- (b) the Chief Executive Officer.

#### **COMMENT**

The Shire of Ngaanyatjarraku's Audit Committee met prior to this Ordinary Meeting of Council to review and discuss the 2015 Compliance Audit Return document, which is summarised below by each category:

Section (a) Commercial Enterprises by Local Government

The 5 areas of compliance are not applicable to the Shire of Ngaanyatjarraku as no commercial enterprises are undertaken.

Section (b) Delegation of Power/Duty

All 13 areas of compliance were met.

Section (c) Disclosure of Interest

All 16 areas of compliance in this category were either met or deemed not applicable in the Shire's circumstances.

Section (d) Disposal of Property

The 2 compliance areas in this section were not applicable to the Shire.

Section (e) Elections

The 1 area of compliance was not applicable, as listed in the CAR document.

Section (f) Finance

6 out of the 14 areas of compliance were met or not applicable; the 5 areas marked as 'no' for non-compliance relate to the finalization and completion of Council's 2014-15 year Audit and receipt of the associated Auditor's report. Explanatory comments for this have been provided in the CAR by the CEO, and in addition the Department have been liaising with the Shire CEO, City of Canning and Macri Partners as to the progress and resolution of this situation.

# Section (g) Local Government Employees

The 5 areas of compliance in this category were deemed not applicable, as no changes were made to senior employee positions or personnel during the year.

Section (h) Official Conduct

The 6 areas of compliance were met or not applicable.

Section (i) Tenders for Providing Goods and Services

All of the 25 areas of compliance were met or not applicable to our circumstances.

Following consideration of the report, the Audit Committee recommended that Council formally adopts the 2015 Compliance Audit Return.

Each Councillor has had the opportunity to review the CAR and to give this report due consideration at the Ordinary Council Meeting on 30<sup>th</sup> March 2016. Upon its adoption by Council, this return will be submitted electronically online and in hard copy form (signed by both the President and CEO) to the Director General of the Department of Local Government & Communities as prescribed in the *Local Government Act*.

#### **Financial Considerations**

Nil

**Legal Considerations** 

Nil

Consultation

Nil

**Policy Implications** 

Nil

**Publicity Considerations** 

Nil

Other Considerations or Risks

Nil

#### RECOMMENDATION

That Council adopts the Statutory Compliance Audit Return, to be submitted as the official Return of the Shire of Ngaanyatjarraku for the period 1 January to 31 December 2015.

MOVED Cr. West, seconded Cr. Twine, that the recommendation contained within report **012-16** be adopted.

#### #012-16

#### RESOLUTION

That Council adopts the Statutory Compliance Audit Return, to be submitted as the official Return of the Shire of Ngaanyatjarraku for the period 1 January to 31 December 2015.

#### CARRIED BY ABSOLUTE MAJORITY 8/0

**REPORT NO: 013-16** TO: ORDINARY COUNCIL MEETING 30th MARCH 2016

ASSET REGISTER ITEMS FOR WRITE-OFF/REMOVAL - 2014/15 AND SUBJECT:

PRIOR FINANCIAL YEARS

DATE: 19 March 2016

Shire of Ngaanyatjarraku **PROPONENT:** Shire of Ngaanyatjarraku LOCATION:

Kevin Hannagan, Deputy CEO **AUTHOR:** 

Chris Paget, Chief Executive Officer REPORTING OFFICER:

CP.03 FILE NO:

**DECLARATION OF** 

Nil **INTERESTS:** 

### **PURPOSE**

For Council to consider writing off or removing items from its Asset Register that are no longer fit for purpose or have been capitalised incorrectly.

#### **BACKGROUND**

In 2010, the Department of Local Government initiated various changes to the Local Government Act 1995 and associated Regulations so that all local governments in Western Australia measured their assets at fair value as opposed to the previous methods applied inconsistently across the industry.

Prior to the changes to the Regulations, a majority of local governments in Western Australia valued their assets at historical cost. Under this convention, assets and liabilities are recorded at the cost for which they were acquired. This often resulted in the balance sheet (statement of financial position) not reflecting the current value of assets and liabilities and therefore either overstating or understating an organisation's financial position.

During the Fair Value exercise undertaken last year an extensive review was also undertaken of the Shire's Asset Register to ensure all assets were included in the Fair Value review.

#### STATUTORY ENVIRONMENT

Local Government Act 1995, S3.58, Disposing of Property. Local Government (Functions and General) Regulations 1996, R30, Dispositions of property excluded from Act S 3.58.

#### POLICY IMPLICATIONS

Not applicable

#### FINANCIAL IMPLICATIONS

Asset Values to be written-off from the Asset Register for FYE 2014/15 (\$22,106.65) will impact the Shire's Financial Statements for the 2014/15 Financial Year. However, this will not affect the Shire's 'Cash' position.

Asset Values to be removed from the Asset Register for Prior FYE (\$276,608.34) are for assets capitalised incorrectly in previous financial years and as such will impact the Shires Financial Statements 'opening balances' for the 2014/15 Financial Year. Likewise, this will not affect the Shire's 'Cash' position.

#### STRATEGIC IMPLICATIONS

Strategic Community Plan 2012-2022

Goal 4: A strong voice representing the interest of the community

Objective 4.2: A capable and compliant local government

#### **COMMUNITY ENGAGEMENT**

No community engagement is required.

#### CONCLUSION/COMMENT

Items for Write-Off 2014/15, (\$22,106.65)

When checking the physical assets against the Asset Register it was found that there were many items that had come to the end of their useful lives but had not been written-off from the Shire's Asset Register. Additionally, some items had been lost or destroyed (vandalism).

# Items for Removal, Prior Years (\$276,608.34)

There were three items where the Shire has capitalised expenditure (in previous financial years) for assets related to airports that the Shire does not own or control, as such these items should be removed from the Shire's Asset Register.

Attached for information of Council is a list of all asset items recommended for write-off / removal.

Attachment 1 – List of Assets for Write-off / Removal.

### **VOTING REQUIREMENT**

Absolute Majority required

#### OFFICERS RECOMMENDATION

That Council:

- 1. Write-off Assets with a total Written Down Value of \$22,106.65 that were identified during the Fair Value revaluation process as being obsolete, missing or damaged and no longer usable as detailed in Attachment 1, and
- 2. Removes asset items with a Total Written Down Value of \$276,608.34 from the Shire's Asset Register that are related to works done at the Warburton and Warakurna Airports, as these assets are not owned or controlled by the Shire.

# MOVED Cr. P. Thomas, seconded Cr. Twine, that the recommendation contained in report 013-16 be adopted.

# #013-16 RESOLUTION:

#### That Council:

- 1. Write-off Assets with a total Written Down Value of \$22,106.65 that were identified during the Fair Value revaluation process as being obsolete, missing or damaged and no longer usable as detailed in Attachment 1, and
- 2. Removes asset items with a Total Written Down Value of \$276,608.34 from the Shire's Asset Register that are related to works done at the Warburton and Warakurna Airports, as these assets are not owned or controlled by the Shire.

### **CARRIED BY AN ABSOLUTE MAJORITY 8/0**

# MATTERS FOR THE INFORMATION OF MEMBERS

Nil.

# **CLOSURE**

There being no further business, the Shire President thanked everyone for their attendance and declared the meeting closed at 1.44pm (WST).

These minutes of the meeting held  $30^{th}$  March 2016 were confirmed at the meeting held on  $27^{th}$  April 2016.

Signed \_\_\_\_\_ Date \_\_27.04.16