



Shire of Ngaanyatjaraku
ON A JOURNEY

**Minutes of Ordinary Council Meeting
Held at Warburton
9th November 2016 at 1:00pm**

SHIRE OF NGAANYATJARRAKU
ORDINARY COUNCIL MEETING
9 November 2016

A G E N D A

1. **PRESENT**

2. **APOLOGIES**

3. **LEAVE OF ABSENCE**

4. **DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS**

5. **QUESTION TIME**

6. **CONFIRMATION OF MINUTES**

Ordinary Council Meeting 28th September 2016

7. **REPORTS BY THE CHIEF EXECUTIVE OFFICER**

Report No. 045-16 Accounts paid & payable

Report No. 046-16 Council Investments as at 4th November 2016

Report No. 047-16 Council Strategic Document - Strategic Community Plan

Report No. 048-16 Tender Award – Warburton Early Years Centre Building

Report No. 049-16 Implementation of Record Keeping Plan

Report No. 050-16 Implementation of Business Continuity/Disaster Recovery Plan

Report No. 051-16 Council Strategy – Asset Management Improvement (AMIS)

Report No. 052-16 Tjulyuru Cultural and Civic Centre Management Plan

MATTERS FOR THE INFORMATION OF MEMBERS

CLOSURE OF MEETING BY SHIRE PRESIDENT

**MINUTES OF ORDINARY COUNCIL MEETING
HELD ON 9th NOVEMBER 2016 AT 1:00PM (WST)
IN THE SHIRE OF NGAANYATJARRAKU MEETING ROOM**

The Shire President Councillor John Damian McLean welcomed everyone and declared the meeting open at 1:06pm.

PRESENT Cr. J.D. McLean (President)
Cr. C.F. Twine
Cr. L. West
Cr. J. Frazer
Cr. A. Jones
Cr. A. Bates

Mr. Chris Paget – Chief Executive Officer

APOLOGIES

Councillor B. Thomas
Councillor P. Thomas

LEAVE OF ABSENCE

Nil

QUESTION TIME

No questions

PRESENTATIONS / PETITIONS / DEPUTATIONS

Nil

DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS

Nil

CONFIRMATION OF MINUTES

Ordinary Council meeting 28th September 2016

MOVED Cr. J. Frazer, seconded Cr. Bates, that the minutes of the Ordinary Council meeting held on 28th September 2016 be confirmed as a true record of the proceedings of that meeting.

CARRIED 6/0

REPORTS BY THE CHIEF EXECUTIVE OFFICER

REPORT NO: 045-16 TO: ORDINARY COUNCIL MEETING 9th NOVEMBER 2016
SUBJECT: ACCOUNTS PAID AND PAYABLE

AUTHORITY: FINANCIAL MANAGEMENT REGULATIONS 12 & 13

In accordance with Financial Management Regulations 12 & 13, a list of all accounts paid or payable shall be presented to Council (Refer to Accounts for Payment attached).

Council is requested to confirm the payment of accounts listed in the Accounts for Payment. (See attachments)

RECOMMENDATION

That Council payment of accounts amounting to \$722,975.43 for the period ending 30th September and \$750,325.77 period ending 31st October 2016 be received and noted.

VOTING REQUIREMENTS

Simple majority

MOVED Cr. Twine, seconded Cr. West, that the recommendation contained within report 045-16 be adopted.

#045-16

RESOLUTION:

That Council payment of accounts amounting to \$722,975.43 for the period ending 30th September and \$750,325.77 period ending 31st October 2016 be received and noted.

CARRIED 6/0

SHIRE OF NGAANYATJARRAKU PAYMENTS LISTING - SEPTEMBER 2016

01/09/2016	15	WESTPAC BANK	WESTPAC BANK Transaction fee	EFT718	-18.75
05/09/2016	15	WESTPAC BANK	WESTPAC BANK Credit Card Trans - CEO C Paget	EFT719	-2299.62
05/09/2016	50	TELSTRA CORPORATION LTD	TELSTRA CORPORATION LTD Phone & data charges - August 2016	1	-1915.14
05/09/2016	357	COMMONWEALTH BANK OF AUSTRALIA	COMMONWEALTH BANK OF AUSTRALIA CBA Merchant fee - August 2016	2	-57.58
05/09/2016	2003	Zurich Australian Insurance Limited	Zurich Australian Insurance Limited Excess on Insurance claim CL.63010595F for Isuzu rubbish truck 1EK1695	1	-300
07/09/2016		Shire of NG Payroll	Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	PAY	-48631.92
07/09/2016	54	WA SUPER	WA SUPER Payroll deductions	DD290.1	-5434.35
07/09/2016	300	AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Superannuation contributions	DD290.2	-343.11
07/09/2016	1085	LUCRF SUPER	LUCRF SUPER Superannuation contributions	DD290.3	-185.39
07/09/2016	83	CHILD SUPPORT AGENCY	CHILD SUPPORT AGENCY Child support deductions - employee #290 Diontae Isaacs	EFT720	-140.66
15/09/2016	2000	Phillip Swain	Phillip Swain Environmental Health contract services Aug 2016	1	-9773.49
15/09/2016	390	COUNTRY ARTS WA	COUNTRY ARTS WA Presenters fees for Sand Tracks 2016 tour & concerts (Warburton/Warakurna)	EFT721	-2750
15/09/2016	1050	CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Hire of graders Great Central Road F+I	EFT722	-86394
15/09/2016	217	KEY FACTORS PTY LTD (DESERT SANDS CARTAGE)	KEY FACTORS PTY LTD (DESERT SANDS CARTAGE) Plant hire - roadworks project Warburton to Blackstone Road RRG SLK 212	EFT723	-138758.4
19/09/2016	50	TELSTRA CORPORATION LTD	TELSTRA CORPORATION LTD Telstra satellite mobile phone charges *September 2016	1	-175
19/09/2016	698	CITY OF KALGOORLIE BOULDER	CITY OF KALGOORLIE BOULDER Member Council contribution to G/ROCC Regional Records Facility Service - final contribution	2	-1615.8
19/09/2016	21	DR ROBERT M IRVING	DR ROBERT M IRVING Veterinary services - Ng communities visit August 2016	EFT804	-15400
19/09/2016	100	WANARN STORE	WANARN STORE Diesel fuel for Shire Youth Navara ute	EFT813	-257.71
19/09/2016	147	AUSTRALIA POST	AUSTRALIA POST Australia Post postal mail charges	EFT814	-7.45
19/09/2016	155	NGAANYATJARRA COUNCIL	NGAANYATJARRA COUNCIL Electricity April-June 2016	EFT815	-10065.98
19/09/2016	253	GLOBETROTTER CORPORATE TRAVEL	GLOBETROTTER CORPORATE TRAVEL Qantas fare MEL-ADL-ASP L.Menzies 11th Sept 2016 + ticketing fee	EFT816	-1920.39
19/09/2016	385	BOWCHUNG PTY LTD	BOWCHUNG PTY LTD Final instalment consultancy fee Ng Lands Population Survey - 2016 Census (Anna)	EFT817	-8047
19/09/2016	419	COMFORT INN MIDAS	COMFORT INN MIDAS Accom & meal - PEHO Phil Swain 14 Sept	EFT818	-160
19/09/2016	455	BEST WESTERN ELKIRA RESORT MOTEL	BEST WESTERN ELKIRA RESORT MOTEL Accom & meals for Youth Services Mgr T. O'Brien 1+2 Sept	EFT819	-337
19/09/2016	538	PERFECT COMPUTER SOLUTIONS PTY LTD	PERFECT COMPUTER SOLUTIONS PTY LTD Supply D6000 modern for Shire office	EFT820	-465
19/09/2016	726	DIPLOMAT MOTEL	DIPLOMAT MOTEL Accom & meals YSM T.O'Brien	EFT821	-846.5
19/09/2016	778	CENTRALIAN MOTORS	CENTRALIAN MOTORS 20,000km service YSM Prado 1E2Z460	EFT822	-660.8
19/09/2016	30	LEONORA ROADHOUSE	LEONORA ROADHOUSE Diesel fuel Shire Prado 1DR5231	EFT805	-125.85
19/09/2016	785	IT VISION AUSTRALIA PTY LTD	IT VISION AUSTRALIA PTY LTD IT Vision monthly payroll, financial processing & rates service fee - Aug 16	EFT823	-8650.4
19/09/2016	878	MATTHEW STUART MURRAY	MATTHEW STUART MURRAY Reimburse removal expenses ASP-CNS Matt Murray's effects	EFT824	-1012
19/09/2016	941	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Supply new barrels & key for Blackstone duplex units	EFT825	-148.91
19/09/2016	1017	OUTBACK HIGHWAY DEVELOPMENT COUNCIL INC	OUTBACK HIGHWAY DEVELOPMENT COUNCIL INC 2016-17 OHDC annual membership fee for Shire of Ngaanyatjarraku	EFT826	-27500
19/09/2016	1077	CORE BUSINESS AUSTRALIA	CORE BUSINESS AUSTRALIA Claim 1 - assistance with budget prep	EFT827	-10357.6
19/09/2016	2000	Phillip Swain	Phillip Swain Reimb food, equipment+travel expens. *6 to 13th Sept 2016	1	-315.34
19/09/2016	2004	Johnston Withers	Johnston Withers Professional legal fees - preparation of Newstart In Remote Communities' brief incl. research & consultatio	2	-8810.56
19/09/2016	2005	MARKETFORCE PTY LTD	MARKETFORCE PTY LTD Local Government Tender advertising Tender 1/2016-17 Early Years Learning Centre Extensions	3	-732.51
19/09/2016	2006	REGENCY AUTO BODY REPAIRS Pty Ltd	REGENCY AUTO BODY REPAIRS Pty Ltd Excess due on insurance claim - Toyota PC rego 1EJN112	4	-300
19/09/2016	37	NATS	NATS Repair & service work on Shire Hilux 1E2T149 (formerly 1CGJ892)	EFT806	-9899.14
19/09/2016	40	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION)	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION) Carry out service on Prado 1EPU755	EFT807	-797.5
19/09/2016	57	WARAKURNA ROADHOUSE	WARAKURNA ROADHOUSE Diesel fuel YSM Prado 1EBO496	EFT808	-329
19/09/2016	59	WARBURTON ROADHOUSE	WARBURTON ROADHOUSE Catering for Minster Mitchell meetings	EFT809	-4597.39
19/09/2016	60	WARBURTON STORE	WARBURTON STORE Supplies for EH team trachoma workshops	EFT810	-490.15
19/09/2016	72	BLACKSTONE ENTERPRISES (STORE)	BLACKSTONE ENTERPRISES (STORE) Supplies - Blackstone Playgroup luncheon	EFT811	-443.42
19/09/2016	95	WARAKURNA STORE	WARAKURNA STORE Supplies for Shire Youth team - Desert Dust Up	EFT812	-170.71
20/09/2016	15	WESTPAC BANK	WESTPAC BANK Diesel fuel - Shire fleet vehicles	EFT724	-3155.86
21/09/2016		Shire of NG Payroll	Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	PAY	-53322.91
21/09/2016	54	WA SUPER	WA SUPER Payroll deductions	DD292.1	-5838.7
21/09/2016	300	AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Superannuation contributions	DD292.2	-343.11
21/09/2016	1085	LUCRF SUPER	LUCRF SUPER Superannuation contributions	DD292.3	-185.38
21/09/2016	1034	AUSTRALIAN SUPER	AUSTRALIAN SUPER Superannuation contributions	DD292.4	-61.38
23/09/2016	368	DEPT FOR PLANNING & INFRASTRUCTURE	DEPT FOR PLANNING & INFRASTRUCTURE DoT Agency transactions 130105-130111	EFT725	-3113.6
27/09/2016	2010	Freeway Smash Repairs	Freeway Smash Repairs Panel repairs to Env Health Landcruiser KBC591L	1	-2596.3
27/09/2016	559	WESTNET PTY LTD	WESTNET PTY LTD Internet account charges - Shire of Ngku *September 2016 + DNS mail relay	1	-175.4
29/09/2016	1050	CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Hire of graders Warb-B'Stone Rd F+I wk	EFT726	-57596
29/09/2016	217	KEY FACTORS PTY LTD (DESERT SANDS CARTAGE)	KEY FACTORS PTY LTD (DESERT SANDS CARTAGE) Plant hire & construction works Warburton Blackstone Road project SLK 20	EFT727	-72902.5
30/09/2016	50	TELSTRA CORPORATION LTD	TELSTRA CORPORATION LTD Phone & data charges - September 2016	1	-1646.79
30/09/2016	361	PIVOTEL SATELLITE PTY LTD	PIVOTEL SATELLITE PTY LTD Satellite telephone charges - Sept 2016	2	-400
30/09/2016	2011	WA HOLIDAY GUIDE PTY LTD	WA HOLIDAY GUIDE PTY LTD Website listing on waholidayguide.com.au for Tjuluyuru Cultural & Civic Centre 16/17	3	-299
30/09/2016	37	NATS	NATS Repairs to Shire bus 1BWF783 pre sale	EFT728	-7111.89
30/09/2016	253	GLOBETROTTER CORPORATE TRAVEL	GLOBETROTTER CORPORATE TRAVEL Qantas fare MEL-ASP ret K.Hannagan DCEO 10th Oct/5th Nov + ticketing fee	EFT737	-782.51
30/09/2016	262	Mr C L PAGET	Mr C L PAGET Reimb car cleaning gear Toyota 1EJN112	EFT738	-458
30/09/2016	516	INGE KRAL	INGE KRAL CDP background report & interviews for Newstart in Remote Communities' brief Human Rights Commission case	EFT739	-5000
30/09/2016	662	ROCK CITY MUSIC	ROCK CITY MUSIC Supply stage light sets and portable PA system for Drop-in Centres (Youth prog)	EFT740	-2895
30/09/2016	696	CHART AIR	CHART AIR Airfare CEO C.Paget WBR-ASP 16 Sept	EFT741	-729
30/09/2016	941	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Pump out septic tank at Jameson duplex west unit	EFT742	-2121
30/09/2016	1062	Miss L MENZIES	Miss L MENZIES Reimburse accom & meals charges - work travel (Menzies & Barrington)	EFT743	-498
30/09/2016	2000	Phillip Swain	Phillip Swain Environmental Health contract services *Aug 2016	1	-9996.35
30/09/2016	2004	Johnston Withers	Johnston Withers Professional legal fees - preparation of Newstart in Remote Communities' brief Human Rights Commission	2	-7365.6
30/09/2016	2007	Mike Swain	Mike Swain Supply 2x1.6 galv steel panels to detail for installation in Lot 104 duplex east	3	-55
30/09/2016	40	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION)	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION) Rental of staff house Lot 154 Warburton *September 2016	EFT729	-3771.42
30/09/2016	2008	MOORE STEPHENS (WA) Pty Ltd	MOORE STEPHENS (WA) Pty Ltd Preparation & lodgement of June 2016 BAS	4	-478.5
30/09/2016	2009	URBAN BOX RENOVATIONS	URBAN BOX RENOVATIONS Repaired damaged ceilings in CEO's house Lot 152 after break-in	5	-450
30/09/2016	53	LANDGATE	LANDGATE Diesel fuel MWS Toyota 1EER541	EFT730	-117.77
30/09/2016	57	WARAKURNA ROADHOUSE	WARAKURNA ROADHOUSE Diesel PEHO Landcruiser KBC591L	EFT731	-657.83
30/09/2016	58	WARBURTON COMMUNITY INC	WARBURTON COMMUNITY INC Shire contribution to operational costs of Warburton Community swimming pool 2016/17 yr	EFT732	-55000
30/09/2016	95	WARAKURNA STORE	WARAKURNA STORE VAST satellite tv receiver box for Shire Depot unit @ Warakurna	EFT733	-350
30/09/2016	100	WANARN STORE	WANARN STORE Supply tyre 265/75R16 for Navara ute	EFT734	-407.01
30/09/2016	120	SCARBORO TOYOTA (MOTORS) P/L	SCARBORO TOYOTA (MOTORS) P/L Carry out 10,000km service KBC591L PEHO Landcruiser	EFT735	-452.1
30/09/2016	207	CARDILE FIREWORKS PTY LTD	CARDILE FIREWORKS PTY LTD Fireworks display for 2016 Desert Dust Up event - Warakurna	EFT736	-11000

TOTAL \$722,975.43

SHIRE OF NGAANYATJARRAKU PAYMENTS LISTING - OCTOBER 2016

03/10/2016	15	WESTPAC BANK	WESTPAC BANK Transaction fee - September 2016	EFT744	-12.75
03/10/2016	357	COMMONWEALTH BANK OF AUSTRALIA	COMMONWEALTH BANK OF AUSTRALIA CBA Merchant fee - September 2016	1	-75.27
04/10/2016	15	WESTPAC BANK	WESTPAC BANK Diesel fuel Youth Serv Prado 1E2J460	EFT745	-2416.47
05/10/2016		Shire of NG Payroll	Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	PAY	-47201.41
05/10/2016	54	WA SUPER	WA SUPER Payroll deductions	DD294.1	-5428.39
05/10/2016	300	AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Superannuation contributions	DD294.2	-343.11
05/10/2016	1085	LUCRF SUPER	LUCRF SUPER Superannuation contributions	DD294.3	-185.38
05/10/2016	1034	AUSTRALIAN SUPER	AUSTRALIAN SUPER Superannuation contributions	DD294.4	-61.38
10/10/2016	2014	WA News LTD	WA News LTD Subscription fees The West Australian newspaper online to 6th January 2017	1	-72
10/10/2016	37	NATS	NATS 2 x TCL 32 HD LCD televisions for staff housing	EFT746	-2214.22
10/10/2016	217	KEY FACTORS PTY LTD (DESERT SANDS CARTAGE)	KEY FACTORS PTY LTD (DESERT SANDS CARTAGE) Roadworks plant hire - Warburton to Blackstone Road RRJ project SLK 212	EFT755	-135755.4
10/10/2016	253	GLOBETROTTER CORPORATE TRAVEL	GLOBETROTTER CORPORATE TRAVEL Skippers Av fare LAV-PER ret P. Swain	EFT756	-3048.93
10/10/2016	334	STAPLES AUSTRALIA (PREV. CORPORATE EXPRESS)	STAPLES AUSTRALIA (PREV. CORPORATE EXPRESS) Stationery supplies for Shire office	EFT757	-1192.06
10/10/2016	395	FIRE & EMERGENCY SERVICES OF WESTERN AUSTRALIA	FIRE & EMERGENCY SERVICES OF WESTERN AUSTRALIA 2016/17 ESL - Shire of Ngaanyatjaraku Local Govt properties	EFT758	-852
10/10/2016	419	COMFORT INN MIDAS	COMFORT INN MIDAS Accommodation - PEHO P. Swain 28 Sept	EFT759	-145
10/10/2016	785	IT VISION AUSTRALIA PTY LTD	IT VISION AUSTRALIA PTY LTD IT Vision monthly payroll, financial processing & rates service fee Sept '16	EFT760	-9724
10/10/2016	941	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Supply poly couplings & metric tee piece	EFT761	-48.28
10/10/2016	1019	THOMAS O'BRIEN	THOMAS O'BRIEN Reimb fuel Prado 1E2J460 & 1DV8323	EFT762	-458.79
10/10/2016	1050	CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Great Central Road grading works F+1	EFT763	-28798
10/10/2016	1077	CORE BUSINESS AUSTRALIA	CORE BUSINESS AUSTRALIA Claim 4 Asset Lifecycle & Data systems review & development	EFT764	-5178.8
10/10/2016	40	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION)	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION) Carry out 60000km service & repairs to Toyota PC 1DV8323	EFT747	-2522.62
10/10/2016	1997	AUSTRAL MERCANTILE	AUSTRAL MERCANTILE Debt collection & legal charges - o/s mining tenement rates: Redstone, John Exploration, Barlee, RiverGold etc	1	-3491.2
10/10/2016	53	LANDGATE	LANDGATE Mining Tenements valuation schedule update	EFT748	-37.9
10/10/2016	59	WARBURTON ROADHOUSE	WARBURTON ROADHOUSE 2 x HD batteries for 1lper 18JP125	EFT749	-5697.57
10/10/2016	72	BLACKSTONE ENTERPRISES (STORE)	BLACKSTONE ENTERPRISES (STORE) Diesel fuel Youth Toyota PC1DV8332	EFT750	-980.56
10/10/2016	95	WARAKURNA STORE	WARAKURNA STORE Supplies for School Holiday lunch prog Warakurna	EFT751	-199.3
10/10/2016	100	WANARN STORE	WANARN STORE Food & supplies for Holiday Program	EFT752	-200.18
10/10/2016	147	AUSTRALIA POST	AUSTRALIA POST Australia Post postal mail charges Sept	EFT753	-4.75
10/10/2016	155	NGAANYATJARRA COUNCIL	NGAANYATJARRA COUNCIL Management of Land Access Heritage	EFT754	-55000
11/10/2016	4	A BATES	A BATES Shire Council meeting fees Aug & Sept	EFT765	-440
11/10/2016	26	DAMIAN MCLEAN	DAMIAN MCLEAN Shire Council meeting fees Aug & Sept	EFT766	-790
11/10/2016	354	BEVERLEY THOMAS	BEVERLEY THOMAS Shire Council meeting fees Aug & Sept	EFT767	-440
11/10/2016	355	LALLA WEST	LALLA WEST Shire Council meeting fees Aug & Sept	EFT768	-350
11/10/2016	473	PRESTON THOMAS	PRESTON THOMAS Shire Council meeting fees Aug & Sept	EFT769	-440
11/10/2016	1004	JOYLENE FRAZER	JOYLENE FRAZER Shire Council meeting fees Aug & Sept	EFT770	-440
11/10/2016	1007	COLIN FREDERICK (FRED) TWINE	COLIN FREDERICK (FRED) TWINE Shire Council meeting fee August 30th	EFT771	-265
11/10/2016	1064	ANDREW JONES	ANDREW JONES Shire Council meeting fee August 30th	EFT772	-265
17/10/2016	2012	TITAN FORD / Perth Auto Alliance P/L	TITAN FORD / Perth Auto Alliance P/L Supply of Ford Everest U375 2015.75 3.2 diesel auto wagon rego 1GDF014	1	-62653.66
17/10/2016	35	LGIS WORKCARE	LGIS WORKCARE LGIS Workcare 2016-2017 contribution - 2nd Instalment	EFT774	-25531.95
17/10/2016	573	LGIS LIABILITY	LGIS LIABILITY LGIS Liability Scheme 2016-2017 2nd Instalment contribution	EFT783	-9240
17/10/2016	696	CHART AIR	CHART AIR Airfare WBR-KAL PEHO P.Swain 5 Oct	EFT784	-377
17/10/2016	726	DIPLOMAT MOTEL	DIPLOMAT MOTEL Accommodation A/DCEO K. Hannagan	EFT785	-259
17/10/2016	1050	CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Hire of graders Great Central Rd F+1 wk	EFT786	-28798
17/10/2016	2013	RAMM Software Pty Ltd	RAMM Software Pty Ltd RAMM/ROMAN II annual subscription support & maintenance fee 2016-17	1	-6311.32
17/10/2016	40	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION)	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION) Rental of staff house Lot 154 Warburton *October 2016	EFT775	-4267.44
17/10/2016	57	WARAKURNA ROADHOUSE	WARAKURNA ROADHOUSE Battery, terminal & labour to 1DHR926	EFT776	-3404.23
17/10/2016	60	WARBURTON STORE	WARBURTON STORE Food & supplies for IHHP tour Warburton	EFT777	-1771.39
17/10/2016	100	WANARN STORE	WANARN STORE Supply tyre 265/75R16 for Navara ute	EFT778	-375
17/10/2016	217	KEY FACTORS PTY LTD (DESERT SANDS CARTAGE)	KEY FACTORS PTY LTD (DESERT SANDS CARTAGE) Plant hire rd construction works Warburton Blackstone Road project SLK 208-216.5	EFT779	-67472.9
17/10/2016	268	INDERVON PTY LTD	INDERVON PTY LTD Diesel - Shire Youth team vehicles	EFT780	-349.62
17/10/2016	278	LGIS PROPERTY	LGIS PROPERTY Municipal Property Scheme 2016-2017 2nd Instalment contribution	EFT781	-21312.57
17/10/2016	419	COMFORT INN MIDAS	COMFORT INN MIDAS Accommodation & meal PEHO P. Swain 5th Oct	EFT782	-171.5
19/10/2016		Shire of NG Payroll	Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	PAY	-51285.19
19/10/2016	54	WA SUPER	WA SUPER Payroll deductions	DD297.1	-5729.97
19/10/2016	300	AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Superannuation contributions	DD297.2	-343.11
19/10/2016	1085	LUCRF SUPER	LUCRF SUPER Superannuation contributions	DD297.3	-185.38
19/10/2016	1034	AUSTRALIAN SUPER	AUSTRALIAN SUPER Superannuation contributions	DD297.4	-61.38
19/10/2016	155	NGAANYATJARRA COUNCIL	NGAANYATJARRA COUNCIL Reimburse overpayment R/CP/MUNS funding made In error to Shire	EFT773	-18185.34
19/10/2016	45	SHIRE OF NGAANYATJARRAKU	SHIRE OF NGAANYATJARRAKU reimb petty	1	-1980
26/10/2016	217	KEY FACTORS PTY LTD (DESERT SANDS CARTAGE)	KEY FACTORS PTY LTD (DESERT SANDS CARTAGE) Plant hire rd construction works Warburton Blackstone Road project SLK 208-216.5	EFT787	-53645.9
26/10/2016	368	DEPT FOR PLANNING & INFRASTRUCTURE	DEPT FOR PLANNING & INFRASTRUCTURE DoT Agency transactions 130112-130120	EFT788	-3704.2
26/10/2016	1006	PARK MOTOR BODY BUILDERS	PARK MOTOR BODY BUILDERS Remove & swap over tipping body from old Isuzu rubbish truck 1EKT695 to new unit; install lights etc &	1	-10538
26/10/2016	1050	CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Hire of graders Great Central Rd F+1 wk	EFT789	-28798
28/10/2016	1050	CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Graders hire for Great Central Rd F+1 wk	EFT790	-28798

TOTAL \$750,325.77

REPORT NO: 046-16 TO: ORDINARY COUNCIL MEETING 9th NOVEMBER 2016
SUBJECT: COUNCIL INVESTMENTS AS AT 4th NOVEMBER 2016

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term Authorised Investments

Council funds are to be invested with the following financial institutions.

- Major banks
- Bonds Issued by Government and/ or Government Authorities.

COUNCIL INVESTMENTS AS AT 4 NOVEMBER 2016

Institution	Amount Invested	Investment type	Assets Repl./Acq./Devp. Reserve Fund	Cultural Centre Reserve Fund	Municipal Account
Westpac Banking Corporation		Term deposit	\$815,147.61	\$68,839.50	
Westpac Banking Corporation		Operating a/c			\$3,443,809.35
TOTAL INVESTMENTS	\$4,327,796.46		\$815,147.61	\$68,839.50	\$3,443,809.35

RECOMMENDATION

That the report on Council investments as at 4th November 2016 be received and noted.

VOTING REQUIREMENTS

Simple majority

MOVED Cr. Jones, seconded Cr. Bates, that the recommendation contained within report 046-16 be adopted.

#046-16

RESOLUTION:

That the report on Council investments as at 4th November 2016 be received and noted.

CARRIED 6/0

REPORT NO: 047-16 **TO: ORDINARY COUNCIL MEETING 9th NOVEMBER 2016**
SUBJECT: COUNCIL STRATEGIC DOCUMENT – STRATEGIC COMMUNITY PLAN

DATE:	9 th November 2016
PROPONENT:	Shire of Ngaanyatjarraku
LOCATION:	Shire of Ngaanyatjarraku
AUTHOR:	Chris Paget, Chief Executive Officer
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	CM.13
DECLARATION OF INTERESTS:	Nil

PURPOSE

For Council to consider adopting the reviewed Strategic Community Plan.

BACKGROUND

The Integrated Planning and Reporting Framework (IPR) is a nationally consistent approach to local government planning for service delivery. The main focus of IPR is to establish local priorities and link this information to operational functions.

The Shire is currently undertaking a consolidated project to upgrade policies, procedures and systems to meet IPR requirements. This consolidated improvement project includes a number of sub-projects, one of which is to prepare, adopt and implement the Shire's Strategic Community Plan (SCP).

In July 2015 Core Business (CORE) commenced a desktop review of the SCP on behalf of the Shire. The reviewed plan was adopted by Council in December 2015.

In May 2016 CORE commenced a full SCP review, as part of a linked consultation process to identify and document Levels of Service.

STATUTORY IMPLICATIONS

Council's minimum obligations relating to planning for the future (IPR) are listed in S5.56 (1) of the Local Government Act 1995.

Adopting, implementing and regularly reviewing the SCP is required for the Shire to comply with the provisions of the Integrated Planning & Reporting Framework.

Adherence to the plan will assist in ensuring that the Shire will continue to deliver (or facilitate the delivery of) financially sustainable services aligned with the aspirations of the community.

This document is intended to be a live document created with our community's needs and aspirations at its heart.

The plan will continue to be reviewed on the following cycle:

- **Major Review** – Every four years, Council will review the vision, priorities and aspirations of the plan with a full and wide ranging community engagement in accordance with the methodology identified within this document; to ensure the plan is renewed in line with contemporary community desires.
- **Minor Review** – Every two years following a major review and a “Desktop review” with community consultation in accordance with the methodology identified within this document; and council endorsement.

POLICY IMPLICATIONS

The Strategic Community Plan will help shape the services that the Shire of Ngaanyatjarraku will deliver over the next ten years. The SCP will inform and drive the content of the Corporate Business Plan, which will in turn drive the content of informing strategies (i.e. workforce plan, asset management plans and 10-year Long Term Financial Plan).

As the SCP is the Shire’s main strategic document, the content of all Council policies will need to be designed to be in line with achievement of the community’s aspirations, as identified in the SCP and associated documents.

FINANCIAL IMPLICATIONS

The Strategic Community Plan includes ‘Strategies’ and ‘Key Performance Indicators’ which will be delivered by the Shire. The Corporate business plan will reference and further detail these items and include a cost to achieve each one. These costs will be included in the ‘Long Term Financial Plan’ and annual budgets.

COMMUNITY ENGAGEMENT

The review undertaken to complete the currently proposed version of the plan was highly comprehensive. The methodology was undertaken in accordance with the Department of Local Governments published ‘Strategic Community Plan Consultation Methodology’ and the International Association for Public Participation (IAP2) core values including:

- Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process;
- Public participation includes the promise that the public’s contribution will influence the decision;
- Public participation promotes sustainable decisions by recognising and communicating the needs and interests of all participants, including decision makers;
- Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision;
- Public participation seeks input from participants in designing how they participate;
- Public participation provides participants with the information they need to participate in a meaningful way; and
- Public participation communicates to participants how their input affected the decision.

Specifically, the Shire of Ngaanyatjarraku used a variety of methods to collect community feedback such as public surveys, face to face interviews and group interviews over a period of time. Groups consulted during preparation of the plan include:

- Residents;
- Ngaanyatjarra Land Council;
- Ngaanyatjarra Community Council;
- Community groups;
- Government and non-government stakeholders; and
- Local businesses.

CONCLUSION/COMMENT

The Strategic Community Plan will help shape the services that the Shire of Ngaanyatjarraku will deliver over the next 10 years.

The plan groups the aspirations and needs identified within the consultation/ engagement period into four key themes, each with supporting goals and measures of success. The four themes are:

- (1) A strong community, respecting our past and building for the future.
- (2) A strong voice representing the interests of the community.
- (3) Building capacity for the future.
- (4) Promote an attractive environment, balancing social and economic needs.

The Plan will provide a valuable management tool to the Council and its staff. The SCP is underpinned by a Corporate Business Plan (CBP) covering the next four years. Both the SCP & CBP are influenced by key informing strategies such as:

- An Asset Management Plan;
- Long Term Financial Plan; and
- Workforce Plan.

Every four years, Council will review the vision, priorities and aspirations of the plan with a full and wide ranging community engagement in accordance with the methodology identified within the document.

Every two years following a 'Major review', a "Desktop review" of the document will be implemented.

ATTACHMENTS

Attachment 1 – Strategic Community Plan 2016-2026.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

- 1) That Council adopts the attached Council Strategy – Strategic Community Plan 2016–2026;
and
- 2) That the Shire continues to review the SCP in accordance with the methodology detailed within the plan, on the following planned cycle:
 - a. Major Review – Every four years; and
 - b. Minor Review – Every two years.

MOVED Cr. Twine, seconded Cr. Bates, that the recommendation contained within report 047-16 be adopted.

#047-16

RESOLUTION:

- 1) That Council adopts the attached Council Strategy – Strategic Community Plan 2016 – 2026; and*
- 2) That the Shire continues to review the SCP in accordance with the methodology detailed within the plan, on the following planned cycle:*
 - a. Major Review – Every four years; and*
 - b. Minor Review – Every two years.*

CARRIED 6/0

REPORT NO: 048-16 TO: ORDINARY COUNCIL MEETING 9th NOVEMBER 2016
SUBJECT: TENDER AWARD – WARBURTON EARLY YEARS CENTRE BUILDING

DATE:	19 th October 2016
PROPONENT:	Shire of Ngaanyatjarraku
LOCATION:	Warburton
AUTHOR:	Bruce Lorimer, Core Business Australia
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	CM.19
DECLARATION OF INTERESTS:	Nil

PURPOSE

For Council to consider acceptance of a tender to design and construct the Warburton Early Years Centre building addition.

BACKGROUND

Council's 2016/17 Budget includes \$650,000 to construct an addition to the Warburton Early Years Centre. These funds were provided in 2015 as part of the Royalties for Region's Country Local Government Fund.

Concept drawings and specifications of the proposed facility have been prepared by AECOM Australia Pty Ltd. The Shire engaged Core Business Australia Pty Ltd to prepare the tender documentation and run the tender as a design and construction contract on behalf of the Shire utilising AECOM's drawings and specification.

On Saturday, September 10th 2016 the Shire advertised statewide in "The West Australian" newspaper to invite tenders from suitably qualified and experienced commercial builders for the design and construction of the Warburton Early Years Learning Centre Building to be located within the Warburton townsite.

There was a total of 27 sets of tender documents requested and at the close of tenders, 3 tenders were received.

Tenders have been assessed by a tender assessment panel comprising the following;

- Bruce Lorimer, Managing Director, Core Business Australia (Panel Chair)
- Chris Paget, Chief Executive Officer, Shire of Ngaanyatjarraku
- Anne & Rowan Shinkfield, Early Years' Program Regional Coordinators, Shire of Ngaanyatjarraku

A confidential tender assessment panel report is attached to the agenda papers, recommending the preferred tender for award by the Council.

STATUTORY IMPLICATIONS

Part 4 of the Local Government (Functions & General) Regulations 1996 ('Tender Regs') sets out the requirements for tendering. A local government is required to call State-wide public tenders for all purchases over \$150,000. This tender has been run in accordance with the provisions of the Tender Regs.

POLICY IMPLICATIONS

The tender has been run in accordance with the Shire's purchasing policy. The Shire has a Regional Price Preference policy however this was not applied to this tender for the reasons set out in the attached confidential tender assessment report.

FINANCIAL IMPLICATIONS

The 2016/17 adopted budget contains \$650,000 (ex GST) for the construction of the Warburton Early Years Centre. The recommended tender of \$576,878.00 falls well within the budget and leaves \$73,122 available to cover such other things that may be needed such as any applicable headworks, external works, variations, additional supervision fees etc.

COMMUNITY ENGAGEMENT

Extensive community / stakeholder engagement was undertaken by AECOM in the preparation of the detailed concept drawings and specifications. The tender was advertised on a state-wide basis; in addition, a copy of the tender advertisement was placed on the Shire of Ngaanyatjarraku notice board in the Administration office.

CONCLUSION / COMMENT

Officer comment is contained within the attached confidential tender assessment panel report

ATTACHMENTS

Attachment 1 – Confidential Tender Assessment Panel Report

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council award Tender RFT 1 – 2016/17 Design & Construction of the Warburton Early Years Learning Centre Building to Murray River North Pty Ltd ABN 26 009 265 009 for the lump sum price of \$634,556.80 (incl. GST) and authorizes the Chief Executive Officer to finalise and execute a contract to complete the works in accordance with the tender specification and lump sum.

MOVED Cr. Bates, seconded Cr. Jones, that the recommendation contained in report 048-16 be adopted.

#048-16

RESOLUTION:

That Council award Tender RFT 1 – 2016/17 Design & Construction of the Warburton Early Years Learning Centre Building to Murray River North Pty Ltd ABN 26 009 265 009 for the lump sum price of \$634,556.80 (incl. GST) and authorizes the Chief Executive Officer to finalise and execute a contract to complete the works in accordance with the tender specification and lump sum.

CARRIED 6/0

REPORT NO: 049-16 TO: ORDINARY COUNCIL MEETING 9th NOVEMBER 2016
SUBJECT: IMPLEMENTATION OF RECORD KEEPING PLAN

DATE:	9 th November 2016
PROPONENT:	Shire of Ngaanyatjarraku
LOCATION:	Shire of Ngaanyatjarraku
AUTHOR:	Kevin Hannagan, Actg. Deputy Chief Executive Officer
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	CM.16
DECLARATION OF	Nil

PURPOSE

For Council to note progress on actions to implement the Shire's Record Keeping Plan.

BACKGROUND

Council has recently adopted Council Policy CS 2.12 Record Keeping supported by a Record Keeping Plan which was approved by the State Records Commission in February 2016. The Plan contained a number of actions to be implemented and these have now been acted upon.

STATUTORY IMPLICATIONS

State Records Act 2000.

POLICY IMPLICATIONS

Council Policy CS 2.12 Record Keeping.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan 2016 - 2026

Goal 4, Our Leadership

Outcome 4.2, A capable and compliant local government

COMMUNITY CONSULTATION

No community engagement is required.

COMMENT

The Record Keeping Plan is required to be implemented to support Council Policy CS 2.12 Record Keeping.

The Record Keeping Plan has been approved by the State Records Commission.

The 'Actions' contained in the adopted Record Keeping Plan have now been implemented. As some actions have required changes to the Shires' Business Continuity / Disaster Recovery Plan, the State Records Office have requested that a copy be forwarded to them when adopted by Council. Amendments to that plan are part of a separate report to Council on progress of Actions contained in that plan.

The Records Keeping Plan is not due to be reviewed until 2021. The State Records Office have advised that as the actions implemented are of a minor nature they can be included in the 2021 review to be forwarded to the State Records Commission for approval.

ATTACHMENTS

Attachment 1 – Record Keeping Plan Implementation Comments and Actions.

VOTING REQUIREMENT

Simple majority

OFFICER'S RECOMMENDATION

That Council notes the actions implemented in the Record Keeping Plan as contained in Attachment 1.

MOVED Cr. West, seconded Cr. J. Frazer, that the recommendation contained within report 049-16 be adopted.

#049-16

RESOLUTION:

That Council notes the actions implemented in the Record Keeping Plan as contained in Attachment 1.

CARRIED 6/0

REPORT NO: 050-16 **TO: ORDINARY COUNCIL MEETING 9th NOVEMBER 2016**
SUBJECT: IMPLEMENTATION OF BUSINESS CONTINUITY/DISASTER RECOVERY PLAN

DATE:	9 th November 2016
PROPONENT:	Shire of Ngaanyatjarraku
LOCATION:	Shire of Ngaanyatjarraku
AUTHOR:	Kevin Hannagan, Actg. Deputy Chief Executive Officer
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	CM.16
DECLARATION OF	Nil

PURPOSE

For Council to note actions implemented for the Shire's Business Continuity / Disaster Recovery Plan.

BACKGROUND

Council has recently adopted Council Policy CS 2.13, Business Continuity, supported by a Business Continuity / Disaster Recovery Plan. The Plan contained a number of actions to be implemented.

STATUTORY IMPLICATIONS

Local Government Act 1995

2.7. Role of council

- (1) *The council —*
- (a) *governs the local government's affairs; and*
 - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
- (a) *oversee the allocation of the local government's finances and resources; and*
 - (b) *determine the local government's policies.*

POLICY IMPLICATIONS

Council Policy CS 2.13, Business Continuity.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2016 - 2026

Goal 4, Our Leadership

Outcome 4.2, A capable and compliant local government

COMMUNITY CONSULTATION

No community engagement is required.

COMMENT

The Business Continuity / Disaster Recovery Plan is required to be implemented to support Council Policy CS 2.13, Business Continuity. The 'Actions' contained in the adopted Business Continuity / Disaster Recovery Plan have now been implemented.

As some actions have required changes to the Shires' Business Continuity / Disaster Recovery Plan, the State Records Office have requested that a copy be forwarded to them when adopted by Council.

ATTACHMENTS

Attachment 1 – Business Continuity / Disaster Recovery Plan Implementation Comments and Actions.

Attachment 2 – Amended Business Continuity / Disaster Recovery Plan

VOTING REQUIREMENT

Simple majority

OFFICER'S RECOMMENDATION

That Council:

1. Notes the actions implemented for the Business Continuity / Disaster Recovery Plan as contained in Attachment 1,
2. Adopts the amended Business Continuity / Disaster Recovery Plan (Version 2) as contained in Attachment 2, and
3. Requests the Chief Executive Officer to provide a copy of the adopted Business Continuity / Disaster Recovery Plan (Version 2) to the State Records Office.

MOVED Cr. Jones, seconded Cr. West, that the recommendation contained within report 050-16 be adopted.

#050-16

RESOLUTION:

That Council:

- 1. Notes the actions implemented for the Business Continuity / Disaster Recovery Plan as contained in Attachment 1,*
- 2. Adopts the amended Business Continuity / Disaster Recovery Plan (Version 2) as contained in Attachment 2, and*
- 3. Requests the Chief Executive Officer to provide a copy of the adopted Business Continuity / Disaster Recovery Plan (Version 2) to the State Records Office.*

CARRIED 6/0

REPORT NO: 051-16 **TO: ORDINARY COUNCIL MEETING 9th NOVEMBER 2016**
SUBJECT: COUNCIL STRATEGY – ASSET MANAGEMENT IMPROVEMENT

DATE:	9 th November 2016
PROPONENT:	Shire of Ngaanyatjarraku
LOCATION:	Shire of Ngaanyatjarraku
AUTHOR:	Chris Paget, CEO
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	CM.15
DECLARATION OF INTERESTS:	Nil

PURPOSE

For Council to consider adopting an Asset Management Improvement Strategy.

BACKGROUND

The Integrated Planning and Reporting Framework (IPR) is a nationally consistent approach to local government planning for service delivery. The main focus of IPR is to establish local priorities and link this information to operational functions.

The Shire is currently undertaking a consolidated project to upgrade policies, procedures and systems to meet IPR requirements. This consolidated improvement project includes a number of sub-projects, one of which is to prepare, adopt and implement an 'Asset Management Improvement Strategy' (AMIS).

The AMIS sets out the current status of asset management at the Shire of Ngaanyatjarraku (Shire), where the Shire would like to be in five years' time and the resources required to achieve the Shire's desired status.

The document addresses the following questions:

1. Why do we need Asset Management (AM)?
2. What is AM and its elements?
3. What is the service delivery needs of the community?
4. What is the Shire's commitment to AM planning?
5. What assets do we have?

6. What is the Shire's current AM position?
7. What is the status of AM within the Shire with reference to Asset Management Plans (AMP), Levels of Service (LOS), Links to Long Term Financial Plan (LTFP), Governance and Management arrangements, Data and system, Improvement of skills and processes, Evaluation?
8. What are the improvements required to meet the requirements for core asset management practices?

Importantly, the document is not specifically about the assets themselves but instead focuses on the current and target status of the systems and processes associated with contemporary asset management practices and in particular what is being addressed to improve asset management plans to support the sustainable long term management of assets under the care, control and responsibility of the Shire.

STATUTORY IMPLICATIONS

Council's minimum obligations relating to planning for the future (IPR) are listed in S5.56 (1) of the Local Government Act 1995.

Implementing the policy will assist the Shire to comply with the provisions of the Integrated Planning & Reporting Framework as adherence to the policy will ensure that the Shire will continue to deliver (or facilitate the delivery of) financially sustainable services aligned with the aspirations of the community.

POLICY IMPLICATIONS

Completion of the Asset Management Improvement Strategy is referenced in Council's adopted 'Asset Management Policy'.

FINANCIAL IMPLICATIONS

Section 12.0 'Improvement Tasks' of the plan currently lists sixty-six (66) improvement tasks. Currently the proposed 'priority', 'responsible officer', 'resource implications' and 'timeline' have not been completed for these.

The reason for this is that some of the information required to complete these sections is currently being compiled through the completion of other Integrated Planning & Reporting projects. Nonetheless, it is important that Council reviews the AMIS now in order to ensure Council is confident with the strategic direction of the document as it relates to management of the Shire's assets.

A recommendation of this agenda item is that following adoption of the plan the CEO to updates section 12.0 'Improvement Tasks' of the AMIS with a proposed priority, responsible officer, resource implication and timeline then presents the results to Council for consideration and determination.

If this resolution is adopted, financial implications will be included within the updated AMIS and accompanying agenda item.

In the event the Shire utilises external services to complete the update, the cost of these will be borne from consulting/ asset management budgets currently approved by Council for this purpose.

COMMUNITY ENGAGEMENT

No community engagement is required.

CONCLUSION / COMMENT

The community relies on the Shire of Ngaanyatjarraku to deliver services. The Shire has finite resources and limited income streams that can be targeted to fund service delivery.

The Shire must ensure that service delivery is well targeted and aligns with the Community's aspirations identified via the development of the Strategic Community Plan.

To ensure that scarce resources are optimally allocated, it is important informed decisions are made when considering the acquisition, ongoing ownership, management and disposal of infrastructure assets. The Shire also needs to continuously consider whether it needs to provide and / or own assets in order to deliver services or whether it can simply facilitate the provision of the service by a third party, i.e. non-asset ownership service delivery.

The Asset Management Improvement Strategy is a valuable strategic document focusing on the current and target status of the systems and processes associated with contemporary asset management practices and in particular what is being addressed to improve asset management plans to support the sustainable long term management of assets under the care, control and responsibility of the Shire.

As a result, it is recommended that the tabled Asset Management Improvement Strategy is adopted and implemented.

ATTACHMENTS

Attachment 1 – Asset Management Improvement Strategy.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council:

- i) Adopts the attached Asset Management Improvement Strategy;
 - ii) Directs the CEO to update section 12.0 'Improvement Tasks' of the AMIS with a proposed
-

priority, responsible officer, resource implications and timeline then present the results to Council for consideration and determination.

MOVED Cr. Bates, seconded Cr. Twine, that the recommendation contained within report 051-16 be adopted.

#051-16

RESOLUTION:

That Council:

- i) Adopts the attached Asset Management Improvement Strategy;*
- ii) Directs the CEO to update section 12.0 'Improvement Tasks' of the AMIS with a proposed priority, responsible officer, resource implications and timeline then present the results to Council for consideration and determination.*

CARRIED 6/0

REPORT NO: 052-16 **TO: ORDINARY COUNCIL MEETING 9th NOVEMBER 2016**
SUBJECT: TJULYURU CULTURAL AND CIVIC CENTRE MANAGEMENT PLAN

Report withdrawn – the President advised that once again this matter was being withdrawn until the future arrangements of the Warburton Arts Project partnership with the University of Sydney were finalized. One key element of that partnership is intended to be the upgrade and significant expansion of the existing Cultural Centre / Regional Gallery space; however the Shire's role in managing and overseeing the day-to-day operations and upkeep of the Centre will continue unchanged for the time being.

MATTERS FOR THE INFORMATION OF MEMBERS

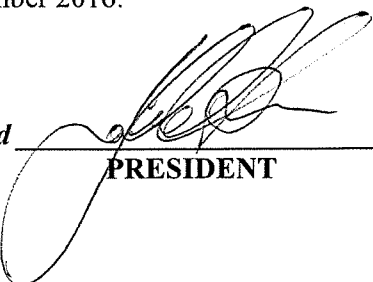
The President advised members that discussions had been held with the Ngaanyatjarra Health Service HACC program in regards to ongoing and future use of the 'Family Place' including possible ways of addressing the issues surrounding vandalism, break-ins and general security of the building. It is understood that the Health Service have approached the Department of Prime Minister and Cabinet in regards to possible funding towards upgrading the facility, however this would only be able to occur if the tenure of the building was held by the Health Service. The CEO advised that the Shire was presently assisting with providing materials for the construction of a security cage around the building's verandah, and that our Principal EHO was providing advice on the internal fitout in accordance with the relevant health and building requirements.

Cr. McLean stated that the HACC program Coordinator and the management of Ngaanyatjarra Health were keen to take over ownership and management of the building, and that from the Shire's perspective this would be a more effective and practical long-term solution for utilization of the asset. Councillors indicated their general agreeance with this, and the President said that further discussion would occur with NHS on the matter.

CLOSURE

There being no further business, Cr. McLean thanked everyone for their attendance and closed the meeting at 2.19pm (WST).

These minutes of the meeting held 9th November 2016 were confirmed at the meeting held on 14th December 2016.

Signed 
PRESIDENT

Date 14/12/16