



Shire of **Ngaanyatjarraku**
ON A JOURNEY

**Minutes of Ordinary Council Meeting
Held at Warburton
30th June 2015 at 1pm**

SHIRE OF NGAANYATJARRAKU
ORDINARY COUNCIL MEETING
30 JUNE 2015

A G E N D A

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8. **REPORTS BY THE CHIEF EXECUTIVE OFFICER**
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Report No. 023-15 Financial Statements for the period ended 31st May 2015
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MATTERS FOR THE INFORMATION OF MEMBERS

CLOSURE OF MEETING BY SHIRE PRESIDENT



**MINUTES OF ORDINARY COUNCIL MEETING
HELD ON 30th JUNE 2015 AT 1:00PM (WST)
IN THE SHIRE OF NGAANYATJARRAKU MEETING ROOM**

The President, Cr McLean, welcomed the Members and CEO and declared the meeting open at 1:04pm.

PRESENT Cr. J.D. McLean (President)
Cr. B. Thomas (Deputy President)
Cr. P. Thomas
Cr. A. Bates
Cr. J. Frazer
Cr. A. Jones

Mr. Chris Paget - Chief Executive Officer

APOLOGIES

Cr. C.F. Twine
Cr. L. West

LEAVE OF ABSENCE

Nil

QUESTION TIME

No questions

DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS

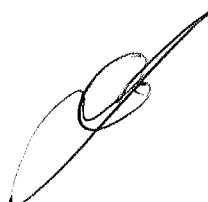
Nil

CONFIRMATION OF MINUTES

Ordinary Council Meeting 29th May 2015

MOVED Cr. P. Thomas, seconded Cr. Jones, that the minutes of the Ordinary Council meeting held on 29th May 2015 be confirmed as a true and accurate record of the proceedings of that meeting.

CARRIED 6/0



REPORT NO: 022-15 TO: ORDINARY COUNCIL MEETING 30th JUNE 2015
SUBJECT: ACCOUNTS PAID AND PAYABLE

AUTHORITY: FINANCIAL MANAGEMENT REGULATIONS 12 & 13

In accordance with Financial Management Regulations 12 & 13, a list of all accounts paid or payable shall be presented to Council (Refer to Accounts for Payment attached).

Council is requested to confirm the payment of accounts listed in the Accounts for Payment. (See attachments)

RECOMMENDATION

That Council payment of accounts amounting to \$117,548.54 for the period ending 31st May 2015 be received and noted.

VOTING REQUIREMENTS

Simple majority

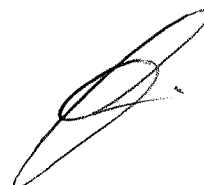
MOVED Cr. Bates, seconded Cr. Frazer, that the recommendation contained within report 022-15 be adopted.

#022-15

RESOLUTION

That Council payment of accounts amounting to \$117,548.54 for the period ending 31st May 2015 be received and noted.

CARRIED 6/0



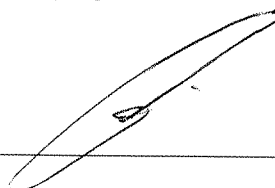
**SHIRE OF NGAANYATJARRAKU WARRANT LISTING –
MAY 2015**

Creditor Number	Payee	Cheque No	Date	Details	Amount
50.01	TELSTRA CORPORATION LTD	180515	18/05/2015	PHONE & DATA CHARGES - APRIL 2015	1,764.26
54.01	WA SUPER	501761	27/05/2015	SUPER CONTRIBUTIONS - 02200515-1	10,304.75
294.01	UNISUPER	501762	27/05/2015	SUPER CONTRIBUTIONS - 02060515-16	53.83
300.01	AMP RETIREMENT SAVINGS AC	501763	27/05/2015	SUPER CONTRIBUTIONS - 02200515-19	656.26
740.01	HOST PLUS	501764	27/05/2015	SUPER CONTRIBUTIONS - 02060515-26	357.28
1034.01	AUSTRALIAN SUPER	501765	27/05/2015	SUPER CONTRIBUTIONS - 02200515-34	370.76
15.01	WESTPAC BANK	1425.15-01	1/05/2015	TRANSACT & INTERNET ONLINE BANKING TRANS	24.00
287.01	AUSTRALIAN LOCAL GOVERNME	1426.287-01	4/05/2015	ALGA NGA 2015 REGISTRATION FEES-CR BEVER	2,258.00
15.01	WESTPAC BANK	1427.15-01	5/05/2015	CREDIT CARD TRANS - CEO C PAGET	2,856.34
368.01	DEPT FOR PLANNING & INFRA	1428.368-01	6/05/2015	DOT AGENCY TRANSACTIONS 133076-133080	1,594.05
357.01	COMMONWEALTH BANK OF AUST	40515	4/05/2015	PAYMENT FOR CBA MERCHANT & POS FEES	40.65
	SHIRE OF NGAANYATJARRAKU		EFT	PAYROLL - PAY PERIOD 22	\$ 46,635.65
	SHIRE OF NGAANYATJARRAKU		EFT	PAYROLL - PAY PERIOD 23	\$ 50,632.71
				TOTAL	\$117,548.54

REPORT NO: 023-15 TO: ORDINARY COUNCIL MEETING 30th JUNE 2015
SUBJECT: FINANCIAL STATEMENTS FOR THE PERIODS ENDED 30th APRIL & 31st MAY 2014

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires the following in relation to the Financial Activity Statement:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail-
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8.
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each Statement of Financial Activity is to be accompanied by documents containing-
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a Statement of Financial Activity may be shown-
 - (a) according to nature and type classification;
 - (b) by program; or
 - (c) by business unit.
- (4) A Statement of Financial Activity and the accompanying documents referred to in subregulation (2), are to be



- (a) presented to the Council –
- (i) at the next ordinary meeting of the Council following the end of the month to which the Statement relates; or
 - (ii) if the Statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the Council after that meeting;
- and
- (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in Statements of Financial Activity for reporting material variances.
- (6) In this regulation –
- “**committed assets**” means revenue unspent but set aside under the annual budget for a specific purpose;
- “**restricted assets**” has the same meaning as in AAS 27.

STATUTORY ENVIRONMENT

Section 6.4 *Local Government Act* 1995 and Financial Management Regulation 34.

RECOMMENDATION

That the financial activity statements and reports for the period ending 31st May 2015 be received and confirmed.

VOTING REQUIREMENTS

Simple majority

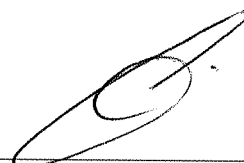
MOVED Cr. B. Thomas, seconded Cr. Jones, that the recommendation contained within report 023-15 be adopted.

#023-15

RESOLUTION

That the financial activity statements and reports for the period ending 31st May 2015 be received and confirmed.

CARRIED 6/0



REPORT NO: 024-15 TO: ORDINARY COUNCIL MEETING 30th JUNE 2015
SUBJECT: COUNCIL INVESTMENTS AS AT 24th JUNE 2015

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term Authorised Investments

Council funds are to be invested with the following financial institutions.

- Major banks
- Bonds Issued by Government and/ or Government Authorities.

COUNCIL INVESTMENTS AS AT 24 JUNE 2015

Institution	Amount Invested	Investment type	Assets Repl./Acq./Devp. Reserve Fund	Cultural Centre Reserve Fund	Municipal Account
Westpac Banking Corporation		Term deposit	\$786,303.72	\$66,420.40	
Westpac Banking Corporation		Operating a/c			\$2,703,864.46
TOTAL INVESTMENTS	\$3,556,588.58		\$786,303.72	\$66,420.40	\$2,703,864.46

RECOMMENDATION

That the report on Council investments as at 24th June 2015 be received and noted.

VOTING REQUIREMENTS

Simple majority

MOVED Cr. P. Thomas, seconded Cr. B. Thomas, that the recommendation contained within report 024-15 be adopted.

#024-15

RESOLUTION

That the report on Council investments as at 24th June 2015 be received and noted.

CARRIED 6/0



REPORT NO: 025-15 TO: ORDINARY COUNCIL MEETING 30th JUNE 2015
SUBJECT: CLGF 2012/13 INDIVIDUAL ALLOCATION – FUNDING AGREEMENT

TABLED

DRDL Country Local Government Fund (CLGF) 2012/13 Individual Financial Assistance Agreement document

BACKGROUND

The Royalties for Regions' Country Local Government Fund helps local governments in regional Western Australia build and maintain their infrastructure. The CLGF 2012/13 pool of funding is provided to individual country local governments and/or groups of country local governments for infrastructure asset renewal and/or infrastructure asset creation.

COMMENT

The Shire of Ngaanyatjarraku has been provided an amount of \$601,676 under this CLGF FAA which has been allocated to the extension of the Shire's Early Years Learning Centre/Playgroup Building in Warburton Community.

As the funding needed to be released from the Department of Regional Development and Lands before the end of June, the Chief Executive Officer and Shire President have signed and affixed the Common Seal to the Financial Assistance Agreement and returned the document to the Department to enable the funds to be transferred prior to the deadline.

STATUTORY ENVIRONMENT

Local Government Act 1995 s3.18 (2) – Performing executive functions

Local Government Act 1995 s5.42 – Delegation of some power and duties to CEO

FINANCIAL IMPLICATIONS

\$601,676 to be provided through the CLGF FAA to the extension of the Early Years Learning Centre/Playgroup Building; this project is to be incorporated into the 2015/16 annual budget.

RECOMMENDATION

That Council notes and endorses the signing and sealing of the Royalties for Regions Country Local Government Fund 2012/13 Individual Financial Assistance Agreement for the Warburton Early Years Learning Centre extensions by the Shire President and Chief Executive Officer.

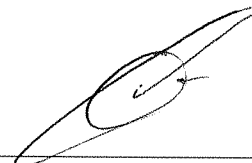
VOTING REQUIREMENTS

Simple majority

MOVED Cr. Frazer, seconded Cr. B. Thomas, that the recommendation contained within report 025-15 be adopted.

#025-15

RESOLUTION



That Council notes and endorses the signing and sealing of the Royalties for Regions Country Local Government Fund 2012/13 Individual Financial Assistance Agreement for the Warburton Early Years Learning Centre extensions by the Shire President and Chief Executive Officer.

CARRIED 6/0

MATTERS FOR THE INFORMATION OF MEMBERS

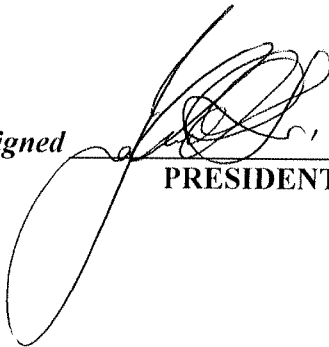
Nil

CLOSURE

There being no further business, the President thanked everyone for their attendance and closed the meeting at 1.22pm (WST).

These minutes of the meeting held 30th June 2015 were confirmed at the meeting held on 29th July 2015.

Signed



PRESIDENT

Date

29/07/15