



Shire of **Ngaanyatjarraku**  
ON A JOURNEY

# MINUTES

**Ordinary Council Meeting  
31 July 2024**

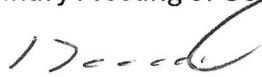
**1:00pm**

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# Shire of Ngaanyatjarraku

## Ordinary Council Meeting 31 July 2024

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

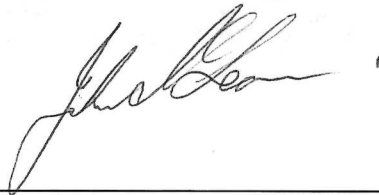


**David Mosel**  
**Chief Executive Officer**  
**31 July 2024**

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The minutes were confirmed by Council as a true and correct record of proceedings of the Meeting of Council held on 31 July 2024.

Damian McLean  
Shire President  
28 August 2024



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**1. DECLARATION OF OPENING**

The Presiding Member declared the meeting open at 1:03pm.

**2. ANNOUNCEMENT OF VISITORS**

The Presiding Member welcomed members of the public to the gallery.

**3. RECORD OF ATTENDANCE**

**3.1 Present**

<b>Elected Members:</b>	President Deputy President Councillor Councillor	D McLean D Frazer J Frazer (via telephone) J Porter
<b>Staff:</b>	CEO MO MCCS FAO	D Mosel (via video conference) S Latham M Blackhurst (via video conference) F Butler (via video conference)
<b>Guests:</b>	Corinne Garrett – UHY Haines Norton Judy Thompson – UHY Haines Norton	
<b>Members of the Public:</b>	There were no members of the public in attendance at the commencement of the meeting.	

**3.2 Apologies**

Nil

**3.3 Approved Leave of Absence**

Nil

**4. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**5. DECLARATION OF INTEREST**

Councillors are requested to give due consideration to all matters contained in the agenda before the meeting.

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee meeting, that will be attended by the member, must disclose the nature of the interest:

- (a) in a written notice given to the Chief Executive Officer before the meeting, or
- (b) at the meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest must not:

- (a) Preside at the part of the meeting relating to the matter, or
- (b) Participate in or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

Declarations of Interest provided:

Item Number / Name	Type of Interest	Nature / Extent of Interest

## 6. PUBLIC QUESTIONS

### 6.1 Response to Previous Public Questions Taken on Notice

Nil

### 6.2 Public Questions

Questions invited from the public gallery by the Presiding Member.

## 7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

## 8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

### 8.1 Petitions

No petitions have been received.

### 8.2 Presentations

No awards or gifts have been accepted by the Council on behalf of the Shire of Ngaanyatjarraku or the community.

### 8.3 Deputations

No requests to formally address the Council have been received.

## 9. CONFIRMATION OF MINUTES

### 9.1 Confirmation of Minutes from the Ordinary Meeting of Council Held on 26 June 2024

**Voting Requirement**

Simple majority

**Officers Recommendation and Council Resolution**

**Moved: Cr J Porter**

**Seconded: Cr D Frazer**

That the minutes of the Ordinary Council Meeting held on 26 June 2024 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community be confirmed as a true and accurate record of that meeting.

**Carried 4/0**

***Voting for: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer***

***Voting Against: Nil***



## 10. CHIEF EXECUTIVE OFFICER REPORTS

### 10.1 Council Investments

<b>File Reference:</b>	FM.04
<b>Reporting Officer:</b>	David Mosel, Chief Executive Officer
<b>Date Report Written:</b>	25 July 2024
<b>Disclosure of Interest:</b>	The author has no financial, proximity, or impartiality interests in the proposal.
<b>Voting Requirement:</b>	Simple Majority

#### Summary

For Council to be advised of the Shires Municipal Account and Investments.

#### Background

To invest the Shire of Ngaanyatjarraku surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

#### Comment

Preservation of capital is to be the principal objective with consideration given to liquidity, cash flow requirements and return on investments.

Preservation of capital is the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The investment is expected to achieve a predetermined market average rate of return that considers the Shire's risk tolerance. Any additional target set by the Shire will also consider the risk limitation and prudent investment principles.

Better rates have been received through a quotation process with the Westpac and Commonwealth Bank and as such funds have been deposited with the bank providing better interest rates. Westpac Business Premium Reserve Account has also been opened with the intention of keeping surplus operating funds in this bank account yielding higher interest income.

## **Statutory Environment**

### *Local Government Act 1995, Section 6.14 – Power to Invest*

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III*
  
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1)*
  
- (2) *Regulations in relation to investments by local governments may –*
  - (a) *Make provision in respect of the investment of money referred to in subsection (1); and*
  - (b) *[deleted]*
  - (c) *Prescribe circumstances in which a local government is required to invest money held by it; and*
  - (d) *Provide for the application of investment earnings; and*
  - (e) *Generally, provide for the management of those investments.*

### *Local Government (Financial Management) Regulations 1996*

#### *Regulation 19 – Investment of money, restrictions on (Act s. 6.14 (2)(a))*

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
  
- (2) *The control procedures are to enable the identification of –*
  - (a) *The nature and location of all investments; and*
  - (b) *The transactions related to each investment.*

#### *Regulation 19C – Investment of money, restrictions on (Act s. 6.14 (2)(a))*

- (1) *In this regulation –*  
*Authorised institution means –*
  - (a) *An authorised deposit taking institution as defined in the Banking Act 1959 (Commonwealth) Section 5; or*
  
  - (b) *The Western Australian Treasury Corporation established by the Western Australia Treasury Corporation Act 1986;*

*Foreign currency means a currency except the currency of Australia.*

- (2) *When investing money under section 6.14 (1), a local government may not do any of the following –*
- (a) *Deposit with an institution except an authorised institution;*
  - (b) *Deposit for a fixed term of more than 3 years;*
  - (c) *Invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
  - (d) *Invest in bonds with a term to maturity of more than 3 years;*
  - (e) *Invest in a foreign currency.*

### **Financial Implications**

There are no known financial implications for this matter.

### **Strategic Implications**

Shire of Ngaanyatjarraku Plan for the Future 2021-2031

Goal 3 – Our Leadership

Outcome 8 – A well-functioning Organisation

Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

Corporate Policy. Finance 2.12 – Invest.

### **Attachments**

10.1 – Monthly Financial Report for Period Ending 30 June 2024 – Supplementary Information Section 3 Cash and Financial Assets

#### **Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer**

**Seconded: Cr J Porter**

That Council receive the report detailing cash and financial assets for period ended 30 June 2024. 2024 (Attachment 10.1).

**Carried 4/0**

**Voting for: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer**

**Voting Against: Nil**

## 10.2 Payments by Employees Via Purchasing Cards 28 May 2024 to 27 June 2024

<b>File Reference:</b>	FM.02
<b>Reporting Officer:</b>	David Mosel, Chief Executive Officer
<b>Date Report Written:</b>	24 July 2024
<b>Disclosure of Interest:</b>	The author has no financial, proximity, or impartiality interests in the proposal.
<b>Voting Requirement:</b>	Simple Majority

### Summary

To provide Council with the list of payments made by authorised employees using transaction cards for the period 28 May 2024 to 27 June 2024.

### Background

On 1 September 2023, Regulation 13A of the *Local Government (Financial Management) Regulations 1996* was introduced requiring local governments to prepare a list of all payments made by an authorised employee using a credit, debit or other purchasing card.

Credit card payments were previously included in the accounts for payment listing presented to Council and are now provided as a separate attachment to distinguish these from the list of account payments made under delegated authority.

The listing of relevant cards has been prepared to highlight the information required by legislation:

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment;
- (d) sufficient information to identify the payment.

### Comment

Purchasing card payments for the period 28 May 2024 to 27 June 2024 of \$6,401.75 via credit card payments totalling \$6,401.75 are presented to Council to be received.

The attached schedule provides the information required by legislation. A detailed copy of the payments and statements with supporting information will be kept in the Finance Office.

The list of payments made by authorised employees using transaction cards to be received by Council for the period 28 May 2024 to 27 June 2024 (Attachment 10.2) are presented to Council.

### **Statutory Environment**

*Regulation 13A of the Local Government (Financial Management) Regulations 1996 provides that a list of all payments made by an authorised employee using a credit, debit or other purchasing card be prepared and presented to Council.*

*This list must include all payments made since the list was last prepared and presented to Council and included in the minutes of the meeting.*

### **Financial Implications**

Expenditure relating to payments made using transaction cards is included in the 2023/24 budget.

### **Strategic Implications**

Shire of Ngaanyatjarraku Plan for the Future 2021-2031

Goal 3 – Our Leadership

Outcome 8 – A well-functioning Organisation

Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

There are no known policy implications for this matter.

### **Attachments**

Attachment 10.2 – Schedule of Payments Made by Employees via Purchasing Cards – 28 May 2024 to 27 June 2024.

#### **Officers Recommendation and Council Resolution**

**Moved: Cr J Porter**

**Seconded: Cr D Frazer**

That Council receive the listing of payments made by authorised employees using transaction cards for the period 28 May 2024 to 27 June 2024 (Attachment 10.2).

**Carried 4/0**

**Voting for: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer  
Voting Against: Nil**

### 10.3 Provision of Staff Housing to Ngaanyatjarra Council Group to Reinitiate Community Program

<b>File Reference:</b>	FM.09
<b>Reporting Officer:</b>	David Mosel, Chief Executive Officer
<b>Date Report Written:</b>	24 July 2024
<b>Disclosure of Interest:</b>	The author has no financial, proximity, or impartiality interests in the proposal.
<b>Voting Requirement:</b>	Simple Majority

#### Summary

For Council to consider a provision of staff housing to the Ngaanyatjarra Council Group to reinitiate a program in the community.

#### Background

Playgroup WA has withdrawn from delivering a program within the Warburton community. Ngaanyatjarra Council Group is in the final stages of reinitiating a program and part of this process is securing staff housing. As such they are seeking Council's support in providing short term accommodation until alternative accommodation can be found.

Ngaanyatjarra Council Group has requested for the Shire to supply Lot 255b Motel Street Warburton rent free for an immediate period, with an end date to be determined.

#### Comment

Lot 255b Motel Street Warburton was previously under a rental agreement with Playgroup WA and has been vacant since delivery of the program was withdrawn in May 2024.

To assist the Ngaanyatjarra Council Group in finalising the process it is recommended that the Shire provide housing on a month-to-month arrangement, with a further report to Council to review the arrangement in 3 months.

#### Statutory Environment

##### *Local Government Act 1995*

##### 2.7. Role of council

- (1) The council —
  - (a) governs the local government's affairs; and

- 
- (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to -
- (a) oversee the allocation of the local government's finances and resources; and
  - (b) determine the local government's policies.

### **Financial Implications**

The current rent is set at \$477.41 per week, according to the 2023-2024 Schedule of Fees and Charges. The 2024-2025 Schedule of Fees and Charges has not yet been adopted. The Shire Council has the power to rent staff housing for less than the Adopted Fees and Charges set by Council.

### **Strategic Implications**

Plan for the Future 2021 – 2031

Goal 1, Our People: looking after our people.

Outcome 3, Informed People.

Strategy 3.1, Support education opportunities and advocate for appropriate education services.

Action 3.1.1, Advocate for early years learning service.

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

There are no known policy implications for this matter.

### **Attachments**

Nil

#### **Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer**

**Seconded: Cr J Porter**

That Council:

1. Authorised the Chief Executive Officer to waive adopted Fees and Charges for the rental of Lot 255b Motel Street Warburton; and
2. Authorises Lot 255b Motel Street Warburton to be provided to Ngaanyatjarra Council Group on a month-to-month basis, to be reviewed in 3 months.

**Carried 4/0**

**Voting for: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer**  
**Voting Against: Nil**

## 11. OPERATIONS REPORTS

### 11.1 Action Report – Operational Services

<b>File Reference:</b>	CP.00, PE.00, RD.00, WM.00
<b>Reporting Officer:</b>	Stephen Latham, Manager Operations
<b>Authorising Officer:</b>	David Mosel, Chief Executive Officer
<b>Date Report Written:</b>	22 July 2024
<b>Disclosure of Interest:</b>	The author has no financial, proximity, or impartiality interests in the proposal.
<b>Voting Requirement:</b>	Simple Majority

#### Summary

To inform Council of building maintenance, plant and equipment, road and waste activities and actions for the preceding month.

#### Background

Not applicable.

#### Comment

See attachment 11.1 for actions achieved.

#### Statutory Environment

Not applicable.

#### Financial Implications

There are no financial implications resulting for this matter.

#### Strategic Implications

Shire of Ngaanyatjarraku Plan for the Future 2021-2031

##### Goal 1 – Our People

Outcome 2 – Healthy People

Strategy 2.2 – Ensure appropriate regulatory health and waste services provision with funding.

##### Goal 2 – Looking after our Land

Outcome 6 – Living on our Land

Strategy 6.1 – Maintain Shire owned buildings and facilities.

##### Goal 3 – Our Leadership

Outcome 8 – A well-functioning Organisation

Strategy 8.2 – Provide a good place to work.



### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

There are no known policy implications for this matter.

### **Attachments**

11.1 – Operations Report July 2024.

#### **Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer**

**Seconded: Cr J Porter**

That Council receive the Operational Services Action Report for July 2024.  
(Attachment 11.1).

**Carried 4/0**

***Voting for: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer***  
***Voting Against: Nil***

## 11.2 Action Report – Environmental Health and Building Services

<b>File Reference:</b>	EM.00
<b>Reporting Officer:</b>	Terry Sargent, Environmental Health Officer
<b>Authorising Officer:</b>	David Mosel, Chief Executive Officer
<b>Date Report Written:</b>	22 July 2024
<b>Disclosure of Interest:</b>	The author has no financial, proximity, or impartiality interests in the proposal.
<b>Voting Requirement:</b>	Simple Majority

### Summary

To inform Council of Environmental Health and Building Services activities and actions for the preceding month.

### Background

Not applicable.

### Comment

See Attachment 11.2 for actions achieved.

### Statutory Environment

Not applicable.

### Financial Implications

There are no financial implications resulting for this matter.

### Strategic Implications

Shire of Ngaanyatjarraku Plan for the Future 2021-2031

#### Goal 1 – Our People

Outcome 2 – Healthy People

Strategy 2.2 – Ensure appropriate regulatory health and waste services provision with funding.

### Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### Policy Implications

There are no known policy implications for this matter.

### Attachments

11.2 – Environmental Health and Building Services Action Report July 2024.

**Officers Recommendation and Council Resolution**

**Moved: Cr J Porter**

**Seconded: Cr D Frazer**

That Council receive the Environmental Health and Building Services Action Report for July 2024 (Attachment 11.2).

**Carried 4/0**

***Voting for: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer***

***Voting Against: Nil***

## 12. CORPORATE AND COMMUNITY SERVICES REPORTS

### 12.1 Monthly Payments Listing - June 2024

<b>File Reference:</b>	FM.02
<b>Reporting Officer:</b>	Fiona Butler, Finance and Administration Officer
<b>Authorising Officer:</b>	David Mosel, Chief Executive Officer
<b>Date Report Written:</b>	18 July 2024
<b>Disclosure of Interest:</b>	The author has no financial, proximity, or impartiality interests in the proposal.
<b>Voting Requirement:</b>	Simple Majority

#### Summary

For Council to receive the list of payments made by authority as attached in the Monthly Payments Listing for June 2024 (Attachment 12.1).

#### Background

In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the Chief Executive Officer is required to present a list of payments to the Council at the next ordinary meeting of the Council after the list is prepared.

#### Comment

The list of payments made during the month of June is consistent with previous months, as per Attachment 12.1, though the payments made by employees who are authorised to use credit cards have been removed from this listing and are presented in a separate report and listing.

#### Statutory Environment

*Local Government (Financial Management) Regulations 1996*

*Section 13 – Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its powers to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*
  - (a) *The payee’s name; and*
  - (b) *The amount of the payment; and*
  - (c) *The date of the payment; and*
  - (d) *Sufficient information to identify the transaction.*
  
- (2) *A list of accounts for approval to be paid is to be prepared each month showing –*
  - (a) *For each account for approval to be paid is to be prepared each month showing –*

- 
- i. The payee's name; and*
    - ii. The amount of the payment; and*
    - iii. Sufficient information to identify the transaction; and*
  - (b) The date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be –*
- (a) Presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) Recorded in the minutes of that meeting.*

### **Financial Implications**

The Shire makes annual budget allocations for payments of accounts.

### **Strategic Implications**

Shire of Ngaanyatjarraku Plan for the Future 2021-2031

Goal 3 – Our Leadership

Outcome 8 – A well-functioning Organisation

Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

There are no known policy implications for this matter.

### **Attachments**

12.1 - Payment Listing June 2024

#### **Officers Recommendation and Council Resolution**

**Moved: Cr J Porter**

**Seconded: Cr D Frazer**

That Council receive the monthly payment listing for June 2024 totalling payments of \$941,499.31 (Attachment 12.1).

**Carried 4/0**

**Voting for: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer**

**Voting Against: Nil**

## 12.2 Monthly Statement of Financial Activity for the Month Ended

<b>File Reference:</b>	FM.10
<b>Reporting Officer:</b>	Fiona Butler, Finance and Administration Officer
<b>Authorising Officer:</b>	David Mosel, Chief Executive Officer
<b>Date Report Written:</b>	25 July 2024
<b>Disclosure of Interest:</b>	The author has no financial, proximity, or impartiality interests in the proposal.
<b>Voting Requirement:</b>	Simple Majority

### Summary

For Council to receive the monthly financial report for the period ended 30 June 2024.

### Background

Council is to prepare monthly financial reports as required by the Local Government (Financial Management) Regulations 1996.

Council has resolved those details and explanations of the material variances reflected on the Statement of Financial Activity and are provided as required by Local Government (Financial Management) Regulation 34 (1)(d). The attached statements included details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$20,000 or 10% whichever is the greater (refer last page of statements). These materiality levels have been applied in the preparation of this report.

### Comment

Comments in relation to budget to actual variances are included as notes (last page) in the Financial Report attached. Comments related to 'timing' refer to an estimate of when costs would occur at the time the budget was formulated versus actual costs being incurred.

Note: this report is an indicative result for 30 June 2024 as the end of year process is still being undertaken.

'Permanent' variances to note as at month end are:

- Operating Grants under budget are yet to be received.
- Building Fees over budget due to Oz Minerals building applications for their mine construction, noting that some is payable to the Building Commission.

### Statutory Environment

*Local Government (Financial Management) Regulations 1996*

*Regulation 34. Financial activity statement required each month (Act s. 6.4)*

- 
- (1A) In this regulation —  
*committed assets* means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the *relevant month*) in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the relevant month; and
  - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- (1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- (1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) [deleted]
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and

- 
- (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

*Regulation 35. Financial position statement required each month*

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the *previous month*) and —
- (a) the financial position of the local government as at the last day of the previous financial year; or
  - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
  - (b) recorded in the minutes of the meeting at which it is presented.

**Financial Implications**

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets.

**Strategic Implications**

Shire of Ngaanyatjarraku Plan for the Future 2021-2031

Goal 3 – Our Leadership

Outcome 8 – A well-functioning Organisation

Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

**Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

No policy implications apply in the preparation of this report.

**Attachments**

12.2 – Monthly Financial Report June 2024



**Officers Recommendation and Council Resolution**

**Moved: Cr J Porter**

**Seconded: Cr D Frazer**

That Council receive the Monthly Financial Report for the period ended 30 June 2024 (Attachment 12.2).

**Carried 4/0**

***Voting for: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer***

***Voting Against: Nil***

### 12.3 Draft Shire of Ngaanyatjarraku Disability Access and Inclusion Plan 2024 - 2028

<b>File Reference:</b>	PL.09
<b>Reporting Officer:</b>	Michelle Blackhurst, Manager Corporate & Community Services
<b>Authorising Officer:</b>	David Mosel, Chief Executive Officer
<b>Date Report Written:</b>	15 July 2024
<b>Disclosure of Interest:</b>	The author has no financial, proximity, or impartiality interests in the proposal.
<b>Voting Requirement:</b>	Simple Majority

#### Summary

For Council to consider the draft Shire of Ngaanyatjarraku Disability and Inclusion Plan (DAIP) 2024-2028 and seek approval to use the draft as the basis for public consultation.

#### Background

The Disability Services Act 1993 requires local authorities to produce a DAIP. The DAIP must be lodged with the Disability Services Commission for 5-year periods. The current DAIP expired in 2022. The 2023 review was not undertaken. This new DAIP is for the period 2024-2028 to realign with the 5-year cycle.

The DAIP 2024-2028 will assist the Shire in achieving compliance with the Disability Services Act 1993.

#### Comment

The current DAIP 2019-2022 has been reviewed and updated to produce a consultation draft DAIP 2024-2028 (Attachment 12.3).

There is a legislative requirement to undertake a consultation process before adopting the new DAIP, and the minimum is to invite public submissions. As the Shire does not have the resources for a more extensive consultation process, it is proposed to invite public submissions on the new draft DAIP closing on 14 August 2024 so that the new DAIP can be adopted at the August Ordinary Council Meeting.

It is proposed to invite a submission from relevant institutions that have the most dealings with and knowledge of local persons with disabilities.

#### Statutory Environment

*Disability Services Act 1993*

*Disability Services Regulations 2004*

### **Financial Implications**

The cost of giving public notice of the draft plan and inviting submissions can be accommodated within the current budget.

### **Strategic Implications**

Shire of Ngaanyatjarraku Plan for the Future 2021-2031

Goal 3 – Our Leadership

Outcome 8 – A well-functioning Organisation

Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

There are no known policy implications for this matter

### **Attachments**

12.3 – Draft Shire of Ngaanyatjarraku Disability Access and Inclusion Plan 2024-2028

#### **Officers Recommendation and Council Resolution**

**Moved: Cr J Frazer**

**Seconded: Cr D Frazer**

That:

1. The draft Shire of Ngaanyatjarraku Disability Access and Inclusion Plan 2024-2028 be approved as the basis for inviting public submissions (Attachment 12.3);
2. Public submissions be invited, closing on 14 August 2024;
3. Invite relevant institutions to review and make any submission on the draft Shire of Ngaanyatjarraku Disability Access and Inclusion Plan 202-2028; and
4. A further report be presented to the August 2024 Ordinary Council Meeting, including any public submissions received.

**Carried 4/0**

**Voting for: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer**  
**Voting Against: Nil**

**13. NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY DECISION**

**14. CONFIDENTIAL ITEMS**

**15. NEXT MEETING**

The next meeting is scheduled for Wednesday 28 August 2024 at the Tjulyuru Cultural and Civic Centre, Warburton Community, commencing at 1.00pm.

**16. CLOSURE OF MEETING**

Meeting to be declared closed at 1.20pm by the Presiding Member.